



City of San Leandro

Meeting Date: May 18, 2020

Staff Report

File Number: 20-160

Agenda Section: PUBLIC HEARINGS

Agenda Number: 5.A.

TO: City Council

FROM: Jeff Kay
City Manager

BY: James O'Leary
Finance Department

FINANCE REVIEW: Liz Warmerdam
Interim Finance Director

TITLE: Staff Report for a City of San Leandro City Council Resolution Approving Adjustments to City Fees and Service Charges for 2020-21

SUMMARY AND RECOMMENDATIONS

Staff recommends the City Council approve the proposed adjustments to City user fees and service charges in the Master Fee Schedule for Fiscal Year 2020-21. This resolution is presented to the City Council for approval as part of the Fiscal Year 2020-21 budget approval process.

BACKGROUND

The City conducts a review of all user fees and service charges as part of its annual budget preparation process. City user fees and service charges are based on a variety of criteria including comparable fee levels in surrounding cities, changes in the local Consumer Price Index (CPI), fee studies, and the cost to provide the associated service. If approved and adopted by the City Council, the proposed adjustments to the City's user fees and service charges would be effective July 1, 2020.

The Master Fee Schedule is a compilation of City Council approved fees for services provided to residents and businesses in the community. Local agencies are allowed to set fees at rates that obtain fair and reasonable recovery of the costs incurred in providing a special service, thereby minimizing or eliminating the use of limited General Fund revenues. Historically, the City strives to strike a balance between maximizing cost recovery with reasonable fees that still encourage growth and stability in the local residential and commercial economy. The City accomplishes these goals by setting fees at reasonable and appropriate levels given escalating costs of doing business and market comparisons.

Full cost recovery for certain services is a policy direction by the City Council and a fee schedule that maximizes cost recovery opportunities through appropriate fee revenues are a critical component of the City's on-going financial stability. In the Fiscal Year 2020-21 General Fund

Budget, the proposed estimated departmental revenues total \$8,653,000, or approximately 8.2% of the General Fund operating revenues. Modifications to the City's fee schedule to remain up-to-date with escalating operating costs are generally completed on an annual basis.

Attached to the resolution accompanying this report is the *City of San Leandro Fee Schedule* that provides detail of current fees, adjustments, eliminations and additions of new fees.

The proposed fees are shown in ***bold and italics***. The proposed charges are in the right column and are printed in **bold**. The new fees are reflected in ***red bold italics*** text.

The following summarizes departmental changes to the fee schedule for 2020-21:

City-wide - No changes

Community Development

- Decreased one fee associated with Accessory Dwelling Units (ADU) as per State Law; and
- 3 new notes associated with ADUs

Engineering & Transportation

- Park facilities development impact fees increased based on the Engineering News Record (ENR) construction cost index;
- Overhead utility conversion increased by ENR for underground utilities factor;
- Traffic division adjusted Development Fee Street Improvement (DFSI) and the Traffic Impact fees by the ENR escalation factor; and
- Three new fees and two new notes associated with ADUs

Finance - No changes

Fire - No changes

Library

- Four new fees, three associated with new fines and penalties and one for "no show" relating to facility reservations;
- Eliminated two fees (replacement card and rental books no longer provided);
- Eliminated processing and replacement add-on fees; and
- Increased Attendant on-duty fee for meeting facility

Police - No changes

Public Works

- Two new equipment rental fees and six equipment rental fees increased due to increased replacement cost;
- Marina fees -
 - Berth rentals are increased by 3.31% as allowed by the Department of Boating and Waterways loan agreement, Article VI, section 5 (C);

- Eliminated P.O. Box rental rates since no longer available;
- Environmental Services - most fees increased by the 3.31% CPI, moved two plan review fees to Solid Waste and Recycling, and eliminated two miscellaneous service fees; and
- Wastewater Discharge Service fees - monthly user charges increased by 5% and connection fees increased by 1.74%.

Recreation and Human Services - No changes

Fiscal Impacts

Staff does not anticipate any significant changes in revenues based on the proposed fee increases.

ATTACHMENT

N/A

PREPARED BY:

Elizabeth Warmerdam, Interim Finance Director
Mary Ann Perini, Budget and Compliance Manager



City of San Leandro

Meeting Date: May 18, 2020

Resolution - Council

File Number: 20-161

Agenda Section: PUBLIC HEARINGS

Agenda Number:

TO: City Council

FROM: Jeff Kay
City Manager

BY: James O'Leary
Finance Department

FINANCE REVIEW: Liz Warmerdam
Interim Finance Director

TITLE: RESOLUTION of the City of San Leandro City Council Amending Title 6, Chapter 4 of the San Leandro Administrative Code Relating to Fees and Charges for Services Provided by City Departments (adjusts user fees and service charges, effective July 1, 2020)

The City Council of the City of San Leandro does RESOLVE as follows:

1. That following notice and hearing as may be required by law, Title 6, Chapter 4, Section 6.4.100 of the San Leandro Administrative Code ("Fee Schedule") is hereby amended;
and
2. That the adopted Fee Schedule shall be attached to and made a part of this resolution;
and
3. That the provisions of the Fee Schedule shall take effect on July 1, 2020.



CITY OF SAN LEANDRO
2020-21 PROPOSED FEE SCHEDULE

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SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2020-21 PROPOSED FEES

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|--|----------------------------|--------------|-------------|
| CITY WIDE | | | | |
| 1 Reproduction Work | | | | |
| A. Public Records, General | \$2.00 (first 10 pages) \$0.10 per additional page | SLAC 6.4.100 | | |
| B. Audio Recordings | | | | |
| -- City Council Meetings | \$2.00 per meeting | | | |
| C. San Leandro Municipal Code Book | \$125.00 | | | |
| D. San Leandro Municipal Code supplement service | \$20.00/year | | | |
| 2 Filming Project Fees: | | SLAC 32.1.100 | | |
| A. Application Fee | \$150.00 | | | |
| B. Daily Filming Fee | \$50.00 | | | |
| C. Encroachment Fee | \$65.00 | | | |
| D. Personnel Fee: | | | | |
| -- Police | Current hourly overtime rate with minimum of 4 hours per officer. | | | |
| -- Other City staff: | Direct Costs (1) for services within normal working hours. Overtime rate charged for services provided outside of normal operational hours. | | | |
| 3 Subpoena Fees | | CA Gov't Code | | |
| A. Records | \$15.00 | | | |
| B Personal appearance of City employees | \$275.00 | | | |
| C. Personal appearance of police officers | \$275.00 | | | |
| 4 Residential Parking Permit Program | | | | |
| Note: Fees are Annual and are to be charged on a calendar year basis and shall not be pro rated | | | | |
| A. Regular Permits | \$20 for first permit | | | |
| 1. Additional Permits (each) | \$40/each for additional permits | | | |
| B. Visitor Permits | \$15(good for 14-days) | | | |
| 5 Legal Services Cost Recovery Fee | Community Development Department applications and other Cost Recovery eligible legal services performed by the City Attorney's Office will be charged the following rates: | | | |
| | \$250-\$400/HR – Attorney time | | | |
| | \$150.00/hr. – Paralegal time | | | |
| 6 Service fee for credit card transactions processed by the City | a maximum of 2½% of total credit card transaction amount | | | |
| (1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges. | | | | |
| CITY CLERK | | | | |
| 1 Private Subscriptions - for mailing and handling of Council Book | \$240.00/per year (prorated quarterly) | SLAC 6.4.100 | | |
| 2 Fire and Closing Out Sales Application Fees | \$60.00 filing fee for 60 days | SLMC 4-8-220 | | |
| 3 Appeals Fee | | SLAC 6.4.100 | | |
| A.Non-refundable appeal processing fee for administrative decisions | \$75.00 | | | |
| B.Non-refundable appeal processing fee for Board of Zoning Adjustments, Planning Commission or Site Development Sub commission. This fee is in addition to the Appeal Fees in the Community Development Department which cover the costs associated with the review and processing of the appeal. | \$534.00 Cost Recovery, plus Community Development Department Planning Division Fee | | | |
| C. Library Historical Commission | \$287.00 Cost Recovery | | | |
| D. Rent Review Board | No Charge | | | |
| 4 Fee for the processing of an initiative petition for any municipal measure. | \$200.00 | CA Elections Code §9202(b) | | |
| | Refundable if, within one year of the date of filing the Notice of Intent, the Clerk certifies the sufficiency of the petition. | | | |
| CITY MANAGER'S OFFICE – Information Services Division | | | | |
| 1 Existing and Custom-designed GIS Data & Map Fees | | | | |
| A. Labor | Direct Costs (1) | | | |
| B. Media: Bond or Vellum Paper | \$ 0.25 per sq. ft | | | |
| Semi-Gloss or Mylar Paper | \$ 0.75 per sq. ft. | | | |
| 8-1/2 x 11 Paper | \$.10/per page for 10 or more pages | | | |
| CD Rom | \$ 5.00 each | | | |
| (1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges. | | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|--|-----------|--------------|-------------|
| COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division | | | | |
| 1 Plans and Specifications | See Engineering & Transportation Department Item 7, Public Work Projects | | | |
| 2 Building Permit Fees | | | | |
| A. Filing and Issuance Fee | \$128 plus valuation fees and/or other building fees as listed below | | | |
| Re-filing Fee for each resubmittal, deferred submittal, and/or revision after 1st resubmittal, or upon 2nd resubmittal for plan check on same project | 50% of Filing and Issuance Fee per occurrence | | | |
| B. Permit Fee | | | | |
| <i>Determination of Valuation for Fee-Setting Purposes: Valuation shall be based on total value of all construction work, as determined by the Building Official, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment).</i> | | | | |
| <i>For new construction project valuations which the Building Official believes are understated at submittal, valuation may be determined using the most current International Code Council (ICC) valuation table modified to account for a regional construction cost modifier of 16% or the most currently available regional construction cost modifier (i.e. construction value in ICC Table * 1.16).</i> | | | | |
| <i>For tenant improvement, residential remodels, or other projects that do not involve new square footage project valuations which the Building Official believes are understated at submittal, valuation may be determined using, up to 50% of, the most current International Code Council (ICC) valuation table modified to account for a regional construction cost modifier of 16% or the most currently available regional construction cost modifier (i.e. up to 50% of construction value in ICC Table * 1.16).</i> | | | | |
| Note: The Building Official may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule. | | | | |
| i) New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical and/or Plumbing Permits | | | | |
| \$1 to \$5,000 | \$191 | | | |
| \$5,001 to \$10,000 | \$191 for the first \$5,000 plus \$57.24 for each add'l \$1,000 or fraction thereof, to and including \$10,000 | | | |
| \$10,001 to \$50,000 | \$477 for the first \$10,000 plus \$16.70 for each add'l \$1,000 or fraction thereof, to and including \$50,000 | | | |
| \$50,001 to \$100,000 | \$1,145 for the first \$50,000 plus \$15.27 for each add'l \$1,000 or fraction thereof, to and including \$100,000 | | | |
| \$100,001 to \$500,000 | \$1,908 for the first \$100,000 plus \$12.40 for each add'l \$1,000 or fraction thereof, to and including \$500,000 | | | |
| \$500,001 to \$1,000,000 | \$6,869 for the first \$500,000 plus \$4.58 for each add'l \$1,000 or fraction thereof, to and including \$1,000,000 | | | |
| \$1,000,001 and up | \$9,158 for the first \$1,000,000 plus \$4.35 for each additional \$1,000 or fraction thereof over \$1,000,000 | | | |
| ii) Stand-Alone Plumbing Permit | | | | |
| Up to \$2,000 | \$96 | | | |
| \$2,001 to \$5,000 | \$191 | | | |
| \$5,001 to \$10,000 | \$191 for the first \$5,000 plus \$38.16 for each add'l \$1,000 or fraction thereof, to and including \$10,000 | | | |
| \$10,001 and up | \$381 for the first \$10,000 plus \$12.72 for each additional \$1,000 or fraction thereof over \$10,000 | | | |
| iii) Stand-Alone Electrical Permit | | | | |
| Up to \$2,000 | \$96 | | | |
| \$2,001 to \$5,000 | \$191 | | | |
| \$5,001 to \$10,000 | \$191 for the first \$5,000 plus \$38.16 for each add'l \$1,000 or fraction thereof, to and including \$10,000 | | | |
| \$10,001 and up | \$381 for the first \$10,000 plus \$12.72 for each additional \$1,000 or fraction thereof over \$10,000 | | | |
| iv) Stand-Alone Mechanical Permit | | | | |
| Up to \$2,000 | \$96 | | | |
| \$2,001 to \$5,000 | \$191 | | | |
| \$5,001 to \$10,000 | \$191 for the first \$5,000 plus \$38.16 for each add'l \$1,000 or fraction thereof, to and including \$10,000 | | | |
| \$10,001 and up | \$381 for the first \$10,000 plus \$12.72 for each additional \$1,000 or fraction thereof over \$10,000 | | | |
| v) Residential 1 and 2 Family Re-roof | | | | |
| a) Main dwelling roof | \$266 all sizes and materials | | | |
| b) Detached garages and accessory structures on same property as main dwelling and done at the same time as the main dwelling roof. | \$85 | | | |
| vi) Inspection of the installation of an earthquake gas shutoff valve | \$32.40 with no Filing & Issuance Fee | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|--|-----------|--------------|-------------|
| COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued) | | | | |
| vii) Residential Seismic Retrofit projects using "Plan set A" (for one and two family residences) | \$75 plus Filing and Issuance Fee and other miscellaneous fees | | | |
| viii) Photovoltaic Systems | | | | |
| a) Residential | | | | |
| i) Up to 15kW | \$287 | | | |
| ii) each additional kW over 15kW | \$15 | | | |
| b) Commercial | | | | |
| i) Up to 25kW | \$400 | | | |
| ii) 26kW - 50kW | \$600 | | | |
| iii) each additional kW (51kW - 250kW) | \$7 | | | |
| iv) each additional kW over 250kW | \$5 | | | |
| <i>Note: For photovoltaic systems, total permit fees, including applicable Permit Issuance and Filing Fees, Automation Fees, Community Planning Fees, and other mandated fees shall not exceed amounts authorized via Government Code Section 66015.</i> | | | | |
| ix) Signs | | | | |
| Sign permit fees are based on all signs being on the same property and on the same permit. | | | | |
| a) 1st Non-energized sign attached to building. | \$107 | | | |
| b) each additional sign thereafter: | \$54 | | | |
| c) Pylon sign, energized or not, each: | \$226 | | | |
| d) Monument sign, energized or not, each | \$169 | | | |
| e) Relocation or alteration of any sign electronically or mechanically, but not including replacement of tubing, transformers and such parts subject to failure; or shop inspection by the local inspection department in lieu of a UL label (a local electrical inspection department label of approval shall be required), each | \$85 | | | |
| x) Demolition | | | | |
| a) Commercial/Residential Demolition up to 3,000SF | \$287 | | | |
| b) Each Additional 10,000SF | \$191 | | | |
| C. Plan Checking Fee | | | | |
| Plan checking fee shall be paid at the time of application for a building permit. The plan checking fee is in addition to the building permit fee and shall be as follows: | | | | |
| i) Plan Check Fee, if applicable | 80% of building permit fee | | | |
| ii) For Master Plans (i.e. identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time) | A full plan checking fee shall be paid for each Master Plan when more than one building will be built and one-third (33%) of the full plan checking fee shall be paid for each production phase building at time of application. | | | |
| iii) Changes, revisions, or additions to plans previously checked | \$191 per hour; 1 hour minimum charge | | | |
| iv) Additional plan review after the first re-check | \$191 per hour; 1 hour minimum charge | | | |
| v) Alternate Methods and Materials | \$191 per hour; 1 hour minimum charge | | | |
| vi) Energy Conservation - for all buildings and projects subject to the California Energy Commission's conservation regulations | 20% of building permit fee | | | |
| D. Miscellaneous Fees | | | | |
| i) Miscellaneous Inspections | | | | |
| a) Fees for inspection not otherwise set forth herein | \$191 per hour; 1 hour minimum charge | | | |
| b) Fees for inspection conducted outside of normal business hours | \$286 hourly rate; 2 hour minimum charge | | | |
| ii) Investigation Fees | | | | |
| a) Investigation fee for work commenced without first obtaining permits as required by the San Leandro Municipal Code, whether or not a permit is subsequently issued | | | | |
| b) Investigation fee for conditions that are not in compliance with the San Leandro Zoning and/or Municipal Codes | \$191 per hour; 1 hour minimum charge | | | |
| Note: Payment of any investigation fees does not exempt any person from compliance with all other provisions of applicable codes in the execution of the work nor from any other penalties prescribed by law. | | | | |
| (1) Note: For small tenant improvements to existing buildings and ADUs, the Chief Building Official and/or the Community Development Director may waive the Community Planning Fee at his/her discretion. | | | | |
| (2) Community Planning Fee will not be charged for the following project types: permits for accessory dwelling units; stand-alone mechanical, plumbing, and electrical permits; minor residential remodels, and; minor tenant improvements. | | | | |

NEW DESCRIPTION

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|--|--|-----------|--------------|------------------------|
| COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued) | | | | |
| E. Other Fees and Charges | | | | |
| (i) Technology Fee | 6% of permit fee, minimum \$6.65 per permit type | | | |
| (ii) Community Planning Fee (for commercial, industrial & residential projects) | 0.3% of total valuation of construction | | | |
| (iii) Strong Motion Impact Fee: State mandated tax for the Seismic Safety Commission for seismic monitoring. | | | | |
| -- Residential | 0.00013 per \$1.00 Valuation or fraction thereof with a \$0.50 min. | | | |
| -- Commercial/Industrial | 0.00028 per \$1.00 Valuation or fraction thereof with a \$.50 min. | | | |
| (iv) Building Standards Commission (SB1473) Fee: State Mandated tax for Green Building Standards collected for the State by the City. | All Residential, Commercial, and Industrial permits that use Valuation to determine permit fees: \$1.00 per \$25,000 valuation or fraction thereof with a \$1.00 minium. | | | |
| (v) Exception to Noise Ordinance | \$448 | | | |
| (vi) Certificate of Occupancy | \$191 per hour; 1 hour minimum charge | | | |
| (vii) Temporary Certificate of Occupancy per 30 days | \$191 per hour; 1 hour minimum charge | | | |
| (viii) Certificate of Compliance: | \$191 per hour; 1 hour minimum charge | | | |
| (ix) House Moving Permit | \$191 per hour; 1 hour minimum charge | | | |
| (x) Microfilm Copies | \$1.20 | | | |
| (xi) Photocopies | \$0.10 per page | | | |
| (xii) Microfilming of Permit and Plans includes imaging fee for fire permits: (For purposes of fee charges, each permit is considered a drawing) | | | | |
| -- 8-1/2 x 11 or 11 x 14 drawings including fire permits | \$1.90 per sheet | | | |
| -- All other size drawings | \$2.10 per sheet | | | |
| (xiii) Appeals | Direct Costs (1) | | | |
| | | | | |
| (1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs | | | | |
| (2) Community Planning Fee will not be charged for the following project types: permits for accessory dwelling units; stand-alone mechanical, plumbing, and electrical permits; minor residential remodels, and; minor tenant improvements. | | | | NEW DESCRIPTION |
| COMMUNITY DEVELOPMENT DEPARTMENT - Code Enforcement Division | | | | |
| 1 Administrative Citations | | | | |
| Municipal Code Violation | | | | |
| - 1st Violation | \$150 | | | |
| - 2nd Violation | \$300 | | | |
| - 3rd Violation | \$600 | | | |
| 2 Re-Inspection Fee | \$191 | | | |
| COMMUNITY DEVELOPMENT DEPARTMENT – Economic Development | | | | |
| 1 Development Agreements and Leases for City/Agency Owned Property | Direct Costs (1) | | | |
| 2 Marina Leases | Direct Costs (1) (2) plus the value of the extension/assignment (3) | | | |
| (1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges | | | | |
| (2) Direct Costs/Planning: Hourly personnel charge plus a factor of 33% for benefits, 83% for indirect overhead charges and 89% for staff support charges | | | | |
| (3) Based on case-by-case financial analysis and appraisals of subject facilities/improvements. | | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|--|------------------------------------|-----------|--------------|--|
| COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division | | | | |
| 1 Annexation | Direct Costs (a); \$15,000 deposit | | | |
| 2 Appeal | | | | |
| A. Appeal by Applicant to Official/Commission Other than City Council | Direct Costs (a); \$5,000 deposit | | | |
| B. Appeal by Applicant to City Council (Add'l City Clerk Filing Fees Apply) | Direct Costs (a); \$5,000 deposit | | | |
| C. Appeal to Official/Commission Other than City Council | \$518.80 | | | |
| D. Appeal to City Council (Add'l City Clerk Filing Fees Apply) | \$518.87 | | | |
| 3 Conditional Use Permit / Parking Exemption / Variance | | | | |
| A. Conditional Use Permit | | | | |
| i.) Residential | Direct Costs (a); \$6,000 deposit | | | |
| ii.) Non-Residential | Direct Costs (a); \$10,000 deposit | | | |
| B. Variance | Direct Costs (a); \$6,000 deposit | | | |
| C. Parking Exceptions | Direct Costs (a); \$6,000 deposit | | | |
| 4 Conversion of residential apartment buildings to condominiums | \$5,125 per unit plus Direct Costs | | | |
| 5 Development Agreement | Direct Costs (a); \$15,000 deposit | | | |
| 6 Administrative Review and Exceptions | | | | |
| A. Non-Residential Administrative Review | \$2,993.40 | | | |
| B. Residential Administrative Review | \$1,994.34 | | | |
| C. Outdoor Facilities Permits | \$998.11 | | | |
| D. Mobile Food Vending | \$219.81 | | | |
| E. Wireless Telecommunication Facility | \$6,650.00 | | | |
| 7 Administrative Review Requiring Hearing | | | | |
| A. Non-Residential | \$5,984.91 | | | |
| B. Residential | \$3,989.62 | | | |
| 8 Site Plan Review | | | | |
| A. Residential - Minor; Certificate of Compatibility | \$2,493.40 | | | |
| B. Residential - Major | Direct Costs (a); \$5,000 deposit | | | |
| C. Residential - Additional Site Plan Review in Conjunction with Accessory Dwelling Unit | \$443.40 | | \$160.69 | Per new State law with respect to ADU plan review. |
| D. Non-Residential | Direct Costs (a); \$5,000 deposit | | | |
| E. Non-Residential Façade Change | \$665.09 | | | |
| F. Major View Preservation | \$3,989.62 | | | |
| 9 Environmental Review | | | | |
| A. Exemption Without Initial Study (Categorical) | \$665.09 (b) (c) | | | |
| B. Initial Study / EIR | Direct Costs (a) (b) (c) | | | |
| 10 Fence Modification | | | | |
| A. Single Family and Duplex | \$998.11 | | | |
| B. Multi-Family and Non-Residential | \$1,497.17 | | | |
| C. View Preservation | \$2,993.40 | | | |
| 11 Historical Landmark Designation | \$1,994.34 | | | |
| 12 Planned Unit Development | Direct Costs (a); \$15,000 deposit | | | |
| 13 Pre-Application Meeting | | | | |
| A. First Meeting | \$0 | | | |
| B. Each Additional meeting | \$500 | | | |
| C. Planning Commission or BZA Work Session | \$500 | | | |
| 14 Public Convenience and Necessity Determination | \$1,818.87 | | | |
| 15 Signs | | | | |
| A. Temporary Sign Permit | \$236.79 | | | |
| B. Standard Sign Permit | \$498.11 | | | |
| C. Sign Program | Direct Costs (a); \$5,000 deposit | | | |
| 16 Temporary Use Permit (TUP) | | | | |
| A. TUP - Holiday, Parking Lot Sale, Car Wash, or Fundraiser | \$244.34 | | | |
| B. TUP - All Others | \$998.11 | | | |
| 17 Tentative Map / Subdivision / Condominium | | | | |
| A. Tentative Map | Direct Costs (a); \$15,000 deposit | | | |
| B. Amendment/Extension/Revision/Waiver | Direct Costs (a); \$15,000 deposit | | | |
| C. Conversion of Residential Apartment Buildings to Condominiums | Direct Costs (a); \$15,000 deposit | | | |
| D. Conversion of Non-Residential Complexes to Individual Unit or Condominium Ownership | Direct Costs (a); \$15,000 deposit | | | |
| 18 Zone Change / Specific Plans / General Plan Amendments | | | | |
| A. Zone Change | Direct Costs (a); \$15,000 deposit | | | |
| B. Zoning Code Amendment | Direct Costs (a); \$15,000 deposit | | | |
| C. General Plan Amendment | Direct Costs (a); \$15,000 deposit | | | |
| D. Specific Plan | Direct Costs (a); \$15,000 deposit | | | |
| E. Specific Plan Amendment | Direct Costs (a); \$15,000 deposit | | | |
| 19 Zone Compliance Letter | \$175 | | | |
| 20 Zoning Approval for Business License | | | | |
| A. New Business License Zoning | \$115 | | | |
| B. Business Change of Ownership | \$35 | | | |
| C. Home Occupation - Application | \$115 | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|--|--|-----------|--------------|------------------------|
| COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division (continued) | | | | |
| 21 Other Fees | | | | |
| A. Plan Check for Building | | | | |
| i.) Alterations/Additions/Accessory Buildings - Residentia | \$250 | | | |
| ii.) New Construction - Single Family Residentia | \$250 | | | |
| iii.) New Construction - Multi-Family Residentia | \$624 | | | |
| iv.) New Construction - Non-Residential | \$624 | | | |
| v.) Alterations/Additions - Non-Residential | \$250 | | | |
| B. Public Notice Sign Deposit | \$100 (fully refundable if sign returned) | | | |
| C. Community Planning Fee (applies to all building permits) | 0.3% of total valuation of construction | | | |
| (1) Note: For small tenant improvements to existing buildings and ADUs, the Chief Building Official and/or the Community Development Director may waive the Community Planning Fee at his/her discretion. | | | | |
| (2) Community Planning Fee will not be charged for the following project types: permits for accessory dwelling units; stand-alone mechanical, plumbing, and electrical permits; minor residential remodels, and; minor tenant improvements. | | | | |
| | | | | NEW DESCRIPTION |
| D. Technology Fee: applies to all fees except Zoning Compliance Letter (18), Zoning Approval for Business License (19) and Other Fees (20) | 6% of Permit Fee; \$6.65 minimum | | | |
| (a) DIRECT COST DEPOSITS AND DEPOSIT REPLENISHMENT | | | | |
| Applicants for Full Cost Entitlement Applications shall pay for all City staff time, including legal costs, as well as any costs for consultants required to process the application. An Agreement for Payment of Fees for Application Processing shall be submitted with the project application. | | | | |
| Initial deposits, as shown on the fee schedule, will be collected and held by the City in a deposit account at the time the application is submitted. The cost of staff time and legal costs will be drawn from the deposit account. A positive account balance shall be maintained at all times during the review process. No work will be performed on a project with a negative fund balance. If the deposit is reduced below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount no less than 50% of the original amount. | | | | |
| When more than one Direct Cost application is submitted, the sum total of the initial full cost deposit amount can be reduced by 20%. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement which will include the identification of a work program and cost estimates for both City staff time and consultant services on a defined scope of work. | | | | |
| Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Planning Direct Costs are calculated as follows: hourly wage rate multiplied by a factor of 3.38 to account for benefits, indirect overhead charges and staff support charges. The deposit account will be held open for 90 days after project approval for City to complete any miscellaneous clean-up items and to account for all project-related costs. Any deposit amounts remaining after final project close out, will be returned to the applicant. | | | | |
| (b) | As may be required by the Community Development Department for project evaluation or environmental review, all payment for consultant work shall be the responsibility of the applicant and must be paid in advance. | | | |
| (c) | Note for all fees: In addition to COSL fees, applicant is responsible for any applicable fees imposed by other agencies, such as county filing fees, LAFCO fees, Department of Fish and Wildlife Fees, etc.. | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|---|--|--|-----------------------------------|
| ENGINEERING AND TRANSPORTATION DEPARTMENT | | | | |
| 1 General Encroachment | | SLMC §5-1-225 | | |
| A. Permit | \$65.00 | | | |
| B.1 Inspection/Plan Review/Permit Issuance | Inspection = \$125.00/hour; Plan Check Engineer = \$152.00/hour; Technical Assistance = \$103.00/hour; Senior Engineer = \$186.00/hour; Principal Engineer = \$205.00/hour; | | Inspection = \$129.00/hour; Plan Check Engineer = \$157.00/hour; Technical Assistance = \$106.00/hour; Senior Engineer = \$192.00/hour; Principal Engineer = \$211.00/hour | |
| B.2 Permit + Inspection Fee | Direct Costs for Plan Check Services Consultant \$65 (Permit) + 1.5 hours (Minimum Inspection Time) (estimated inspection requirements = 1.5 hours) | | | |
| C. Parklet Program | | | | |
| -- Application Fee | \$150 | | | |
| -- Design Review Deposit | As determined by City Engineer | | | |
| -- Restoration Deposit | \$2,500 | | | |
| -- Inspection | \$125.00/hour | | \$129.00/hour | |
| -- Plan Review | \$152.00/hour | | \$157.00/hour | |
| D. Inspection/Security/Plan Review Deposit | As determined by City Engineer to insure prompt, high quality repairs and to cover estimated | | | |
| E. No Permit Penalty Fee | Double Inspection Fee and Permit Fee | | | |
| F. Annual Sidewalk Repair Program - Sidewalk Inspection | Cost of work performed by the City contractor or as described in SLAC §8.1.120 "Repairs" | SLAC §8.1.120 | | |
| G. Agreement | Direct Costs (1) | | | |
| H. Overhead Banner Installation and Removal | \$150.00 | | | |
| I. News rack Permit | \$55.00 + \$5.50 per news rack | | | |
| Maintenance Deposit | \$100.00 + \$5.00 per news rack | | | |
| 2 Subdivision: | | | | |
| A. Parcel Map Waiver/Lot Line Adjustment/ or Certificate of Compliance | Direct Costs (1); \$1,600 initial deposit | | | |
| B. Parcel Map | Direct Costs (1); \$4,000 plus \$100 per lot initial deposit | | | |
| C. Tentative/Final Map | Direct Costs (1) | | | |
| D. Subdivision Improvement Plan Review | Direct Costs (1) | | | |
| 3 Building Permits: | | | | |
| A. Plan Review | Direct Costs (1) ; \$65.00 minimum | | | |
| B. Agreement Preparation | Direct Costs (1) | | | |
| 4 Large Format Copies (see also Community Development Dept.) | \$10.00 for first sheet and \$2.00 for each sheet thereafter plus Direct Costs (1) | | | |
| 5 Park Facilities Development Impact Fees (2) | | SLMC §7-13-100 SLAC §8.8.100 | | |
| Park Land Acquisition Fee: | | | | |
| Single Family | \$16,781 | SLMC §7-1-820 | \$17,301 | Engineering News Records CPI 3.1% |
| Multi-Family | \$14,667 | | \$15,122 | Engineering News Records CPI 3.1% |
| Special Unit | \$7,334 | | \$7,562 | Engineering News Records CPI 3.1% |
| Accessory Dwelling Unit (3) | \$6,356 | | \$6,554 maximum (No fee when < 750 sq. ft.) | Engineering News Records CPI 3.1% |
| Park Improvement Fee: | | | | |
| Single Family | \$2,686 | | \$2,730 | Engineering News Records CPI 3.1% |
| Multi-Family | \$2,348 | | \$2,387 | Engineering News Records CPI 3.1% |
| Special Unit | \$1,173 | | \$1,193 | Engineering News Records CPI 3.1% |
| Accessory Dwelling Unit (3) | \$1,017 | | \$1,034 maximum (No fee when < 750 sq. ft.) | Engineering News Records CPI 3.1% |
| Total Acquisition and Improvement Fee: | | | | |
| Single Family | \$19,466 | | \$20,031 | Engineering News Records CPI 3.1% |
| Multi-Family | \$17,014 | | \$17,509 | Engineering News Records CPI 3.1% |
| Special Unit | \$8,508 | | \$8,755 | Engineering News Records CPI 3.1% |
| Accessory Dwelling Unit (3) | \$7,374 | | \$7,588 maximum (No fee when < 750 sq. ft.) | Engineering News Records CPI 3.1% |
| 6 Grading Permits: | | | | |
| A. Permit | \$65 | | | |
| B. Inspection | \$125.00/hour | | \$129.00/hour | |
| C. Inspection Deposit | As determined by City Engineer | | | |
| D. Plan Review | Plan Check Engineer = \$152.00/hour; Principal Engineer = \$205.00/hour | | Plan Check Engineer = \$157.00/hour; Principal Engineer = \$211.00/hour | |
| E. Performance Bond | As determined by City Engineer | SLMC §7-12-605 | | |
| F. Erosion and Sediment Control Bond | Estimated cost for erosion and sediment control | SLMC §7-12-610 | | |
| 7 Public Works Projects: | | | | |
| A. City Standard Plans (Printed or CD) | \$10.00 | | | |
| B. Bidder: City Projects Plans & Specification Documents purchased at City Hall | Direct Costs (rounded to nearest \$5) or a minimum of \$25.00 | | | |
| C. Bidder: City Project Plans & Specification Documents purchased via mail | Direct Costs (rounded to nearest \$5) or a minimum of \$25.00 + mailing costs | | | |
| 8 Overhead Utility Conversion | | SLMC §5-3-325 | | |
| A. Residential Development | Lesser of: i) Actual cost per linear foot of property frontage, or ii) \$1,583.33 per dwelling unit, or iii) \$396.20/LF of property frontage | Underground Utility District Master Plan | | |
| | | | ii) \$1,609.71 per dwelling unit, or iii) \$402.80/LF of property frontage | 1.70% |
| | | | | 1.70% |
| B. Non-Residential Development | Lesser of: i) Actual cost per linear foot of property frontage, or ii) \$396.20/LF of property frontage | | ii) \$402.80/LF of property frontage | 1.70% |
| 9 City Property Use Application Fee | Direct Costs (1) | | | |

(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 54% for indirect overhead charges and 87% for staff support charges.

(2) Park Development Fees created with Reso. 2000-64, and amended with Reso. 2005-069 & Reso. 2019-074.

(3) Impact fee for ADUs 750 sq. ft. or larger shall be charged proportionately in relation to the size of the primary dwelling unit, per CA Gov't Code Section 65852.2.

New note

| Description | Current Fee | Reference | Proposed Fee | Explanation | | | | | |
|---|---|----------------|--|----------------|---------------|---------------|---------------|---------------|-----------------|
| ENGINEERING AND TRANSPORTATION DEPARTMENT - Traffic Division | | | | | | | | | |
| 1 Development Fees for Street Improvements (DFS) (2) | | SLMC §7-11-120 | | | | | | | |
| A. Residential: | | | | | | | | | |
| -- General residential | \$1,449.91 | | \$1,532.64 | 5.70% | | | | | |
| -- Senior housing | \$723.50 | | \$764.79 | 5.70% | | | | | |
| -- Accessory Dwelling Unit (4) | | | \$764.79 maximum (No fee when < 750 sq. ft.) | NEW FEE | | | | | |
| B. Commercial: | | | | | | | | | |
| -- General Office | \$4.02/gross bldg. sq. ft. (No fee when < 361SF) | | \$4.25/gross bldg. sq. ft. (No fee when < 361 sq.) | 5.70% | | | | | |
| -- Medical Office | \$5.64/gross bldg. sq. ft. (No fee when < 257SF) | | \$5.96/gross bldg. sq. ft. (No fee when < 257 sq.) | 5.70% | | | | | |
| C. Retail: | | | | | | | | | |
| -- General Retail | \$4.50/gross bldg. sq. ft. (No fee when < 322SF) | | \$4.76/gross bldg. sq. ft. (No fee when < 322 sq.) | 5.70% | | | | | |
| -- Personal Services | \$2.41/gross bldg. sq. ft. (No fee when < 602SF) | | \$2.55/gross bldg. sq. ft. (No fee when < 601 sq.) | 5.70% | | | | | |
| D. Restaurants | | | | | | | | | |
| Quality Restaurants | \$3.23/gross bldg. sq. ft. (No fee when < 449SF) | | \$3.41/gross bldg. sq. ft. (No fee when < 449 sq.) | 5.70% | | | | | |
| All Other Restaurants | \$13.05/gross bldg. sq. ft. (No fee when < 111SF) | | \$13.79/gross bldg. sq. ft. (No fee when < 111 sq.) | 5.70% | | | | | |
| E. Financial Services | \$12.07/gross bldg. sq. ft. (No fee when < 120SF) | | \$12.76/gross bldg. sq. ft. (No fee when < 120 sq.) | 5.70% | | | | | |
| F. Hotel/Motel | \$982.10/room | | \$1,038.14/room | 5.70% | | | | | |
| G. Industrial: | | | | | | | | | |
| -- General | \$1.29/gross bldg. sq. ft. (No fee when < 1124SF) | | \$1.37/gross bldg. sq. ft. (No fee when < 1,119 sq.) | 5.70% | | | | | |
| -- Mini-warehouse | \$0.41/gross bldg. sq. ft. (No fee when < 3596SF) | | \$0.43/gross bldg. sq. ft. (No fee when < 3,564 sq.) | 5.70% | | | | | |
| -- Service Station | \$10,304.81/station | | \$10,892.82/station | 5.70% | | | | | |
| 2 Oversized vehicles, objects, buildings: | | | | | | | | | |
| A. Red-tipping Driveway | \$65.00 plus \$6.50/ft for additional red-tipping > 10' | | | | | | | | |
| B. Public Service Directional Sign | \$65.00 | | | | | | | | |
| C. Other Services | Direct Costs (1) | | | | | | | | |
| 3 Davis-Doolittle Traffic Impact Fee | | | TRAFFIC IMPACT FEE SCHEDULE | | | | | | |
| TAZ (rates are per sq. ft.) | | | 1 | 2 | 3 | 4 | 5 | 6 | 8 |
| General Residential | | | \$0.12 | \$5.52 | \$0.27 | \$0.20 | \$0.06 | \$0.07 | \$0.74 |
| PROPOSED | | | \$0.12 | \$5.83 | \$0.28 | \$0.21 | \$0.06 | \$0.07 | \$0.78 |
| Senior Housing | | | \$0.06 | \$2.33 | \$0.14 | \$0.11 | \$0.04 | \$0.04 | \$0.41 |
| PROPOSED | | | \$0.06 | \$3.31 | \$0.15 | \$0.11 | \$0.04 | \$0.04 | \$0.43 |
| Accessory Dwelling Unit (No fee when < 750 sq. ft.) (4) | | NEW FEE | \$0.06 | \$3.31 | \$0.15 | \$0.11 | \$0.04 | \$0.04 | \$0.43 |
| General Office | | | \$0.21 | \$9.28 | \$0.47 | \$0.32 | \$0.09 | \$0.13 | \$1.24 |
| PROPOSED | | | \$0.22 | \$9.81 | \$0.49 | \$0.34 | \$0.10 | \$0.13 | \$1.31 |
| Medical Office | | | \$0.28 | \$13.33 | \$0.65 | \$0.48 | \$0.14 | \$0.19 | \$1.77 |
| PROPOSED | | | \$0.30 | \$14.09 | \$0.69 | \$0.51 | \$0.15 | \$0.20 | \$1.87 |
| General Retail | | | \$0.23 | \$10.66 | \$0.53 | \$0.36 | \$0.11 | \$0.14 | \$1.43 |
| PROPOSED | | | \$0.25 | \$11.27 | \$0.56 | \$0.38 | \$0.11 | \$0.15 | \$1.51 |
| Personal Services | | | \$0.12 | \$5.71 | \$0.28 | \$0.20 | \$0.06 | \$0.07 | \$0.76 |
| PROPOSED | | | \$0.12 | \$6.03 | \$0.30 | \$0.21 | \$0.06 | \$0.04 | \$0.80 |
| Financial Services | | | \$0.62 | \$28.57 | \$1.41 | \$1.01 | \$0.30 | \$0.39 | \$3.80 |
| PROPOSED | | | \$0.66 | \$30.20 | \$1.50 | \$1.06 | \$0.32 | \$0.41 | \$4.02 |
| Hotel/Motel | | | \$0.09 | \$4.57 | \$0.22 | \$0.16 | \$0.05 | \$0.06 | \$0.61 |
| PROPOSED | | | \$0.10 | \$4.83 | \$0.23 | \$0.17 | \$0.05 | \$0.06 | \$0.64 |
| General Industrial | | | \$0.06 | \$3.04 | \$0.14 | \$0.11 | \$0.04 | \$0.04 | \$0.39 |
| PROPOSED | | | \$0.06 | \$3.21 | \$0.15 | \$0.11 | \$0.04 | \$0.04 | \$0.41 |
| Mini-Warehouse | | | \$0.02 | \$0.95 | \$0.05 | \$0.04 | \$0.01 | \$0.01 | \$0.12 |
| PROPOSED | | | \$0.02 | \$1.00 | \$0.05 | \$0.04 | \$0.01 | \$0.01 | \$0.12 |
| Service Station | | | \$0.83 | \$38.07 | \$1.86 | \$1.34 | \$0.42 | \$0.53 | \$5.06 |
| PROPOSED | | | \$0.88 | \$40.24 | \$1.97 | \$1.42 | \$0.44 | \$0.56 | \$5.35 |
| 4 Marina / Interstate 880 Traffic Impact Fee (3) | | | | | | | | | |
| A. Residential: | | | | | | | | | |
| -- General residential | \$729.28/unit | | \$770.90/unit | 5.70% | | | | | |
| -- Senior housing | \$246.44/unit | | \$260.51/unit | 5.70% | | | | | |
| -- Accessory Dwelling Unit (4) | | | \$260.51/unit (No fee when < 750 sq. ft.) | NEW FEE | | | | | |
| B. Commercial: | | | | | | | | | |
| -- General Office | \$1.53/gross bldg. sq. ft. (No fee when < 477SF) | | \$1.62/gross bldg. sq. ft. (No fee when < 476 sq.) | 5.70% | | | | | |
| -- Medical Office | \$2.88/gross bldg. sq. ft. (No fee when < 253SF) | | \$3.05/gross bldg. sq. ft. (No fee when < 253 sq.) | 5.70% | | | | | |
| C. Retail: | | | | | | | | | |
| -- General Retail | \$1.78/gross bldg. sq. ft. (No fee when < 410SF) | | \$1.88/gross bldg. sq. ft. (No fee when < 410 sq.) | 5.70% | | | | | |
| -- Personal Services | \$2.47/gross bldg. sq. ft. (No fee when < 295SF) | | \$2.61/gross bldg. sq. ft. (No fee when < 295 sq.) | 5.70% | | | | | |
| D. Restaurants | | | | | | | | | |
| -- Quality Restaurants | \$3.35/gross bldg. sq. ft. (No fee when < 218SF) | | \$3.54/gross bldg. sq. ft. (No fee when < 218 sq.) | 5.70% | | | | | |
| -- All Other Restaurants | \$5.70/gross bldg. sq. ft. (No fee when < 128SF) | | \$6.02/gross bldg. sq. ft. (No fee when < 128 sq.) | 5.70% | | | | | |
| E. Financial Services | \$12.69/gross bldg. sq. ft. (No fee when < 57SF) | | \$13.41/gross bldg. sq. ft. (No fee when < 57 sq.) | 5.70% | | | | | |
| F. Hotel/Motel | \$653.85/room | | \$691.16/room | 5.70% | | | | | |
| G. Industrial: | | | | | | | | | |
| -- General | \$0.95/gross bldg. sq. ft. (No fee when < 768SF) | | \$1.00/gross bldg. sq. ft. (No fee when < 771 sq.) | 5.70% | | | | | |
| -- Mini-warehouse | \$0.21/gross bldg. sq. ft. (No fee when < 3473SF) | | \$0.23/gross bldg. sq. ft. (No fee when < 3,352 sq.) | 5.70% | | | | | |
| -- Service Station | \$2,618.40/station | | \$2,767.81/station | 5.70% | | | | | |
| 5 Residential Parking Program | | | | | | | | | |
| A. First regular annual parking permit | \$20 | | | | | | | | |
| B. Second regular annual parking permit | \$40 | | | | | | | | |
| C. Visitor parking permit | \$10 | | | | | | | | |
| (1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 54% for indirect overhead charges and 87% for staff support charges. | | | | | | | | | |
| (2) This fee is reviewed in February of each year to determine if adjustment is required based on changes in the Construction Cost Index as shown in the "Engineering News Record." | | | | | | | | | |
| (3) Marina/ Interstate 880 Impact Fees pertain to a certain zone in the City - Please contact Engineering & Transportation Department for a complete map | | | | | | | | | |
| (4) Impact fee for ADUs 750 sq. ft. or larger shall be charged proportionately in relation to the size of the primary dwelling unit, per CA Gov't Code Section 65852.2. | | | | | | | | | New note |

| Description | | Current Fee | Reference | Proposed Fee | Explanation |
|---------------------------|--|--|-------------------------|--------------|--------------------------------------|
| FINANCE DEPARTMENT | | | | | |
| 1 | Business License Related Fees: | | SLMC 2-2-525 | | |
| | A. Duplicate License | No charge | | | |
| | B. Business License Listing | \$1.00/page (min. \$5.00; max. \$50.00) | | | |
| | C. Business License Verification | \$5.00 written response (businesses only) | | | |
| | D. Administrative Fee for Business License Changes | \$50 | SLMC 2-2-520 | | |
| 2 | Permits: | | SLMC 4-5-210 | | |
| | A. Marina Shoreline Peddlers (Ice Cream Vendors Only) | | | | |
| | -- New and Renewal | \$100.00/annual | | | |
| | B. Peddler/Solicitor: | | | | |
| | -- New | \$25.00 | | | |
| | -- Renewal | \$25.00 | | | |
| | C. Itinerant Merchant | | | | |
| | -- New | \$25.00 | | | |
| | -- Renewal | \$25.00 | | | |
| | D. Used Vehicle Dealers | \$50.00 | SLMC 4-7-210 | | |
| | E. Amusement Device Machines | \$50.00/machine | SLMC 4-3-305 | | |
| | F. Bingo Not-for-Profit - New and Renewals | Business License Base Fee | SLMC 4-25-225 | | |
| | G. Cannabis Dispensary Permit | \$35,000.00 per year | SLMC 4-33-200(f) | | <i>added fee approved by Council</i> |
| 3 | Parking Space Rental | | SLAC 6-4-100 | | |
| | A. Estudillo Garage | | | | |
| | -- Unrestricted Parking | \$35.00/month | | | |
| | -- Low Income Parking (Employees ONLY) | \$15.00/month | | | |
| | -- Daily Parking | \$2.50 per day | | | |
| | B. Plaza Lot | \$55.00 per month | | | |
| 4 | Dog License | | SLMC 4-11-200 | | |
| | A. Unspayed/unneutered, 1 yr. | \$20.00 | | | |
| | B. Unspayed/unneutered, 3 yr. (1) | \$40.00 | | | |
| | C. Spayed/neutered, 1 yr. (2) | \$10.00 | | | |
| | D. Spayed/neutered, 3 yr. (1) (2) | \$20.00 | | | |
| | E. Penalty: | | SLMC 4-11-510 | | |
| | -- Unspayed/unneutered | \$10.00 | | | |
| | -- Spayed/neutered | \$10.00 | | | |
| | F. City/County within California: Seeing-eye dog or certified hearing dog for physically handicapped | No Fee | | | |
| | G. Duplicate tag | \$3.00 | SLMC 4-11-525 | | |
| 5 | Pot-Bellied Pig License - spayed/neutered, 1 year | \$20.00 | SLMC 4-11-705 | | |
| 6 | Taxicab | | SLMC 6-6-210 | | |
| | A. Application - Taxicab Business Permit Application | \$100.00 - Initial \$ 50.00 - Annual Renewal | | | |
| | B. Additional Vehicles - Permit Amendment | \$50 per amendment | | | |
| 7 | Payroll Related Fees | | SLAC 6.4.100 | | |
| | A. Garnishment implementation fee | \$1.00 per check | | | |
| | B. Duplicate W-2's | \$5.00 | | | |
| 8 | Late Payment Charges | 0.75% of outstanding balance per month for accounts delinquent 30 days or more | SLAC 6.1.105 | | |
| 9 | Purchase of Paid or Cancelled Bonds | \$5.00 | SLAC 6.4.100 | | |
| 10 | Bond Issue | To be determined by City Council to recover administrative and related costs. | | | |
| 11 | Trailer Park Camp | \$1.00 per camp site | SLMC 3-10-235 | | |
| 12 | Returned Check Service Charge | \$25.00 | SLAC 6.4.100 | | |
| 13 | Copy of Adopted/Adopted Budget | \$130.00 | | | |
| 14 | Copy of Comprehensive Annual Financial Report (CAFR) | \$50.00 | | | |
| 15 | Administrative Fee to Place Delinquent Accounts on Tax Bills | \$20.00 | SLMC 2-9-100 | | |
| 16 | Fee for Insufficient Information (DE6) | \$20.00 | | | |
| 17 | Stop Payment Service Charge | \$20.00 | | | |
| 18 | Wire Transfer Service Charge | \$25.00 | | | |
| (1) | 3 year pet licenses are purchased by pet owners at a reduced fee and, therefore, are not refundable in whole or in part nor will credit be allowed toward licenses for other owned pets. | | | | |
| (2) | Pet owners presenting a receipt from a Veterinarian Clinic or Pet Hospital for prepayment of a spayed or neutering operation for their pet will be allowed to license their pet at the spay/neuter rate. | | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|--|---|-------------------------|--------------|-------------|
| FIRE SERVICE RELATED – GENERAL | | | | |
| 1 Fire Prevention Fees | | | | |
| A. Fire Permit Filing and Issuance Fee | \$124.00 plus applicable Fire Permit Fees | | | |
| B. Fire Permit Re-inspection Processing Fee | 50% of Fire Permit filing and issuance fee | | | |
| C. Fire Plan Storage | \$30.00 | | | |
| 2 Permits | | SLMC 3-3-112 | | |
| A. Fire Code Permit Fees | \$269.00 | | | |
| 3 Sprinkler Fees: | | SLMC 3-3-260 | | |
| A. Underground/Private Service Fire Main (includes plan review, hydrostatic test, flush, & inspections | \$741.00 plus \$18/hydrant or connection fee | | | |
| B. Sprinkler System (system = 1 riser) (includes plan review, weld, hydrostatic test & inspections <2) | \$741.00 plus \$1 per head | | | |
| C. Any extraordinary situations charged at | \$135.00/hr | | | |
| D. Automatic Sprinkler Tenant Improvements: | | | | |
| -- Less than 20 heads | \$269.00 | | | |
| -- Greater than or equal to 20 heads | \$404.00 | | | |
| 4 Fixed Fire Protection System | | SLMC 3-3-250 | | |
| A. Plan check, inspection and test | \$269.00 | | | |
| B. Electronics activation (clean agent, pre action, etc.) | \$404.00 plus \$6 per device | | | |
| C. Any retest or re-inspection (1) | \$135.00/hr | | | |
| 5 Fire Alarms | | SLMC 3-3-250 | | |
| A. Property protection, plan check and test | \$135.00 plus \$3/initiating and/or indicating device | | | |
| B. Life Safety Systems | \$269.00 plus \$6 per device | | | |
| C. Any retest or re-inspection (1) | \$135.00/hr | | | |
| 6 Hazardous Materials Response and Other Incident Fees | | SLMC 3-3-300 | | |
| A. Engine or Truck Company | \$327/hr | | | |
| B. Chief Officer | \$109/hr | | | |
| 7 Inspection of Multiple Family Dwellings (3 or more units) | | CA Health & Safety Code | | |
| A. Annual | \$135.00/hr (1) | | | |
| 8 Miscellaneous | | | | |
| A. All other plan reviews (includes review and ordinary inspections associated with project) | 65% of bldg permit fee (2) | | | |
| B. Other Fire Prevention Services (includes any miscellaneous fire protection related activities not | Direct Cost (2) (3) | | | |
| C. Excessive Plan Review and Inspections | \$135.00/hr | | | |
| D. Fire Investigation Fee | \$624.00 | | | |
| (1) 1 hour minimum | | | | |
| (2) The City Manager and/or Fire Chief may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule. | | | | |
| (3) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs. | | | | |

HUMAN RESOURCES DEPARTMENT

No fees are charged by this department.

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|--|--------------|--|--|
| LIBRARY SERVICES DEPARTMENT | | | | |
| 1 Library Cards | | SLMC 1-3-805 | | |
| A. Non-resident San Leandro Workers | \$30.00/year | | | |
| B. Non-resident Family | \$60.00/year | | | |
| C. Replacement Card | \$3.00/adult; \$3.00/minor | | \$0.00 | Improved customer service. |
| 2 Fines and Penalties | | SLMC 1-3-805 | | |
| A. Overdue Book & Magazine Fines | \$.40/day; - adult; \$.25/day - minor Max. Fine: \$10.00/catalogued item; \$6.00/uncatalogued item | | | added "magazines" to the description No change in fee; description change to improve master fee schedule accuracy |
| B. Lost Books | List price plus processing charge of: \$40.00 if catalogued; \$6.00 if uncatalogued- | | Max. Fine: \$10.00/Hardback Books; \$6.00/paperbacks & board books Item list price | Removal of processing charge for improved customer service. |
| C. Overdue Video Cassette/DVD/CD | \$1.00/day up to \$15.00/max. | | | |
| D. Lost Video Cassette/DVD/CD | Replacement costs plus \$10.00 replacement charge | | | Removal of processing charge for improved customer service. |
| E. Damaged Video Cassette/DVD/CD | Charge to be assessed by staff | | | |
| F. Damaged Plastic Case for Video, DVD or CD | \$5.00 | | | |
| G. Replace Mylar Book Cover | \$5.00 | | | |
| H. Replace Damaged or Lost Barcode | \$1.00 | | \$1.00 | NEW FEE - Add fee to discourage removal of barcodes - key to item identification & processing. |
| I. Overdue Tech2Go Kit | \$1.00/day up to \$15.00/max. | | \$1.00/day up to \$15.00/max. | NEW FEE - New item added to collection with associated new overdue fines. |
| J. Overdue Boardgames | \$.25/day up to \$10.00/max. | | \$.25/day up to \$10.00/max. | NEW FEE -New item added to collection with associated new overdue fines. |
| 3 Special Services | | SLMC 1-3-805 | | |
| A. Inter-Library Loan | \$5.00/request plus postage cost or charges by lending library. | | | |
| B. Rental Books | \$.50/day (\$1.00 min.) | | | The Library no longer offers Rental Books. |
| C. Video and DVD Rental | \$3.00/3 days + \$1.00 per day for additional days | | \$3.00/5 days + \$1.00 per day for additional days | Change reflects 5 day check out period, rather than 3 day check out period. |
| D. FAX Service | | | | |
| -- In State | \$2.00/page | | | |
| -- Out of State | \$3.00/first page; \$2.00 each additional page | | | |
| -- International | \$7.00/first page; \$2.00 each additional page | | | |
| E. Proctor Exam Fee | \$50.00 | | | |
| 4 Meeting Facility Fees | | | | |
| USERS are classified into the following groups for the purpose of determining applicable fees and charges. | | | | |
| -- Group Eligibility A: | Programs administered by or for the City of San Leandro | | | |
| -- Group Eligibility B: | San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents. (Non-profit fundraising events will be charged for actual operating costs, including staffing, utilities and security). | | | |
| -- Group Eligibility C: | Non-San Leandro Non-profit organizations which serve San Leandro residents. (Use of high-demand facilities limited to twice per year. Fundraising events will be charged for actual operating costs, including staffing, utilities, and security.) | | | |
| -- Group Eligibility D: | San Leandro resident individuals or groups using the facility for private purpose. | | | |
| -- Group Eligibility E: | Non-resident individuals using the facility for private purposes. | | | |
| -- Group Eligibility F: | San Leandro businesses with company facility located within San Leandro city limits. | | | |
| -- Group Eligibility G: | Non-San Leandro businesses, commercial groups, non-profit organizations, and all other non-resident groups. | | | |
| RENTAL FEES are determined by group eligibility and facility used. Operations costs, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour. | | | | |

| Description | Current Fee | Reference | Hourly Rental Rates for Group Eligibility | | | | | | | Proposed Fee | Explanation |
|---|--|-----------|---|-----|-----|--------|-------|-------|-------|--------------|---|
| Facility: | | | A | B* | C* | D | E | F | G | | |
| A. Community Library Center: | | | N/A | N/A | N/A | \$ 50 | \$ 75 | \$ 75 | \$ 85 | | |
| -- Trustees Room, Mary Brown Room; Conference B or | See Hourly Rental Rate Schedule | | N/A | N/A | N/A | \$ 100 | \$120 | \$120 | \$140 | | |
| -- Lecture Hall, Estudillo Room, Karp, or Senior Facility | See Hourly Rental Rate Schedule | | N/A | N/A | N/A | \$ 75 | \$ 85 | \$ 95 | \$110 | | |
| -- Kitchen (flat rate) | See Hourly Rental Rate Schedule | | N/A | N/A | N/A | \$ 150 | \$200 | \$200 | \$250 | | |
| -- Karp/Estudillo combination | See Hourly Rental Rate Schedule | | N/A | N/A | N/A | \$ 150 | \$200 | \$200 | \$250 | | |
| B. Casa Peralta Grounds: | See Hourly Rental Rate Schedule | | N/A | N/A | N/A | \$ 80 | \$100 | \$110 | \$120 | | |
| -- Kitchen (flat rate) | See Hourly Rental Rate Schedule | | | | | | | | | | |
| | | | *Resident Rates will be charged during peak weekend hours | | | | | | | | |
| LIBRARY SERVICES DEPARTMENT (continued) | | | | | | | | | | | |
| 4 Meeting Facility Fees (Continued) | | | | | | | | | | | |
| OTHER FEES: | (Fees are the same for all categories) | | | | | | | | | | |
| -- Attendant on Duty | \$25/hr | | | | | | | | | \$35 | Better align fee with current attendant salaries. |
| -- Opening/Closing Fee (when needed) | \$25/hr | | | | | | | | | | |
| -- Liability Insurance | Fees determined for each use. | | | | | | | | | | |
| -- San Leandro Police Dept. Security | Fee determined by current overtime rates for police personnel. | | | | | | | | | | |
| -- Private Vendor Security | Fee determined by current hourly rates, nature of event, and number of participants. | | | | | | | | | | |
| -- Utilities | Fee determined by average current hourly costs. | | | | | | | | | | |
| -- Portable Dance Rental | \$100 | | | | | | | | | | |
| -- Meeting Room Damage Deposit | \$50 - \$250, depending upon room size | | | | | | | | | | |
| Equipment Rental | Fees based on current replacement costs. | | | | | | | | | | |
| CANCELLATION PENALTY: | (Rooms) | | | | | | | | | | |
| If cancelled more than 90 days prior to event: | Full refund of deposit and fees. | | | | | | | | | | |
| If cancelled between 90 days and 30 days prior to event: | Forfeit full damage deposit. | | | | | | | | | | |
| If cancelled between 30 days and 10 days prior to event: | Forfeit full damage deposit and one half (1/2) of all fees collected. | | | | | | | | | | |
| If cancelled less than 10 days prior to event: | Forfeit all deposits and fees collected. | | | | | | | | | | |
| | | | | | | | | | | | |
| Change/Amendment/No Show Fee | Changes to reservations (date/time/location) including "no shows" made within 30 days of the rental date will be charged a \$25 administrative fee. | | | | | | | | | \$25 | NEW FEE -To encourage timely notice of any scheduling changes. |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|--|---------------|--------------|-------------|
| POLICE DEPARTMENT | | | | |
| 1 Fingerprint (Livescan) Fee | \$25 for residents \$50.00 for non-resident | SLAC 6.4.100 | | |
| 2 Concealed Weapon Permit | | SLAC 6.4.100 | | |
| A. Background Investigation Fee: | | | | |
| Upon application for license | \$150 | | | |
| Upon issuance of license | \$90.00 plus State Fee (1) | | | |
| B. Renewal Fee | \$50 | | | |
| 3 Gun Dealer's Permit: | | SLAC 6.4.100 | | |
| A. New | \$150 Plus State Fee (1) | | | |
| B. Renewal | \$100 | | | |
| 4 Firearms Storage Fee | \$40 per firearm | SLAC 6.4.100 | | |
| 5 Massage/Acupuncture Permits: | | SLAC 6.4.100 | | |
| A. New Establishment | \$100.00 plus State fee (1) | | | |
| B. Renewal Establishment | \$50.00 | | | |
| C. Masseur/Masseuse/Acupuncturist Permit | \$25.00 – Permit Fee, plus \$32.00 – Fingerprint (Livescan) & Background Check, plus \$20.00 – Police Dept. Administrative Fee | SLMC 4-23-400 | | |
| 6 Secondhand Dealers/Junk Dealers/Pawnbrokers: | | SLMC 4.9.230 | | |
| A. New | \$100.00 plus State fee (1) | | | |
| B. Renewal | \$60.00 | | | |
| 7 Fortunetelling: | | SLMC 4.15.210 | | |
| A. New | \$25.00 plus State fee | | | |
| B. Renewal | \$25.00 plus State fee | | | |
| 8 Taxicab: | | | | |
| A. Owner Fingerprint & Background Check | \$175.00 plus \$20.00 Police Dept. Admin Fee | SLMC 6-6-215 | | |
| B. Driver Permit Application, Annual | \$50.00 Permit Fee, plus (2) and (3) \$32.00 – Fingerprint & Background Check, plus \$20.00 – Police Dept. Administrative Fee | SLMC 6-6-310 | | |
| C. Driver Permit Re-issuance (within 6 mos.) | \$20.00 | SLMC 6-6-340 | | |
| 9 Tobacco Retailer's Annual Permit Fee | \$500.00 | SLMC 4-36-500 | | |
| 10 Police Reports: | | SLAC 11.2.110 | | |
| A. Letter of clearance, verification, lost property, etc. | \$25.00 | | | |
| B. Crime Analysis | \$50.00 | | | |
| C. Accident Reports | \$10.00 (1-10 page report); \$.10 per additional page | | | |
| D. Police Reports/Arrest Reports | \$2.00 (1-10 page report); \$.10 per additional page | | | |
| 11 Animal Service Fees: | | SLAC 6.4.100 | | |
| A. Animal pickup | \$50.00/pickup | | | |
| B. Veterinarian pickup: | | | | |
| -- For 1 – 10 | \$125.00 | | | |
| -- Over 10 | \$12.50 ea. to max. of \$300.00 | | | |
| C. Animal Redemption | \$40.00 | | | |
| D. Animal Permits | | SLAC 6.4.100 | | |
| 1. Animal Permit (New-Includes changes to permit) | \$15.00 | | | |
| 2. Animal Permit (Renewal) | \$15.00 | | | |
| 3. Beekeeping Permit (New) | \$15.00 | | | |
| 4. Beekeeping Permit (Renewal) | \$15.00 | | | |
| 12 Tape recordings of telephone and/or radio communications -- incident related records for public release | \$50.00 | SLAC 6.4.100 | | |
| (1) As part of the application process, applicants must undergo a psychological evaluation at a cost of \$150, which shall be borne by the applicant. | | | | |
| (2) As part of the application process, applicants must submit proof of a current drug test showing negative results and two identical and current passport size color photographs. | | | | |
| (3) As part of the Police Department's inspection of taxi cabs, verification of the City Council approved (5/2/11) flag drop rate of \$3.00, \$2.60 mileage rate and \$26.00 wait fee/hour will be conducted to ensure compliance with SLMC 6-6-400, effective June 1, 2011. | | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|---|------------------|--------------|-------------|
| POLICE DEPARTMENT (continued) | | | | |
| 13 Intoxicated Driver: | | SLAC 6.4.100 | | |
| A. Property Damage | Actual cost of damage to City property | | | |
| B. Emergency Response | \$77.00/hr. | | | |
| 14 Vehicle Release | \$200.00 | SLAC 6.6.100 | | |
| 15 Vehicle Repossession | \$15.00 | | | |
| 16 Vehicle Verification: | | | | |
| -- At City Hall | \$13.00 | | | |
| -- At Home or Business | \$25.00 | | | |
| 17 False Alarm Response: | | SLMC 4-6-400 | | |
| A. Third response within 90 days | \$75.00 | | | |
| B. Fourth and subsequent responses | \$175.00 | | | |
| 18 Photographs: | | SLAC 6-4-100 | | |
| A. Color photographs | | | | |
| -- 8 x 10 | \$5 | | | |
| -- 4 x 6 | \$4 (per print) | | | |
| B. Black and white photographs | | | | |
| -- 8 x 10 | \$16.00 | | | |
| C. Duplication of CD's & DVD's | \$25.00 per CD or DVD | | | |
| 19 Parade Permits (Special Events): | | | | |
| A. Permit | \$50 | SLAC 1.4.100 (a) | | |
| B. City service support (i.e. personnel assistance, barricade services or special refuse services), excluding City sponsored civic functions. | Direct costs in excess of \$500.00, per event | SLAC 1.4.100 (b) | | |
| 20 Carnival Permit | \$100.00 | SLAC 6.4.100 | | |
| 21 Block Party Permit | \$30.00 | | | |
| 22 Background investigation for certification of employee of firearm dealer | \$40.00 | SLMC 4.14.420 | | |
| 23 Vehicle Registration Violation | \$13 - at City Hall | | | |
| Correction Verifications | \$25 - at home or business | | | |
| 24 Parking Citation Fines: | | | | |
| -- CPO Parking Violation | \$65.00 | SLMC 3.1.200(h) | | |
| -- Parking on Street for Repairs | \$90.00 | SLMC 6.1.270 | | |
| -- Posted Private Property | \$45.00 | SLMC 6.1.400 | | |
| -- Not Curbing Wheels on Hill | \$40.00 | SLMC 6.1.425 | | |
| -- Oversize Vehicle (Commercial in Residential) | \$125.00 | SLMC 6.1.430(d) | | |
| -- Off-Street Oversize Vehicle | \$125.00 | SLMC 6.1.430(b) | | |
| -- Non-Motorized Vehicle | \$60.00 | SLMC 6.1.430(c) | | |
| -- Parking Within Designated Stall | \$45.00 | SLMC 6.1.435 | | |
| -- No Parking Area | \$65.00 | SLMC 6.1.500(a) | | |
| -- Designated Street or Park by Time or Day | \$65.00 | SLMC 6.1.500(b) | | |
| -- Parking Limitations/Restrictions | \$45.00 | SLMC 6.1.500(c) | | |
| -- Curb Markings/Red-A/Yel-B/Whi-C/Grn-D | \$65.00 | SLMC 6.1.505 | | |
| -- Handicapped Stall | \$350.00 | SLMC 6.1.505(e) | | |
| -- Truck-No Parking | \$65.00 | SLMC 6.1.600 | | |
| -- Truck-No Parking Truck Route | \$65.00 | SLMC 6.1.605 | | |
| -- Truck Parking Prohibited | \$65.00 | SLMC 6.1.610 | | |
| -- Truck Over 25 Tons Prohibited | \$65.00 | SLMC 6.1.615 | | |
| -- Municipal Parking Lots-Restrictions | \$45.00 | SLMC 6.1.800 | | |
| -- Designated Reserved Parking Spaces | \$45.00 | SLMC 6.1.805 | | |
| -- Obstructing Enf.-Removing Chalk Marks | \$45.00 | SLMC 6.1.810(a) | | |
| -- Obstructing Enf.-Moving Vehicle to Evade | \$45.00 | SLMC 6.1.810(b) | | |
| -- Parking in Excess of 72 Hours | \$90.00 | SLMC 6.1.820 | | |
| -- Passenger Loading Zone | \$45.00 | SLMC 6.1.835 | | |
| -- Parking Limitations/Golf Course | \$36.00 | SLMC 6.1.850 | | |
| -- Meter Expired | \$45.00 | SLMC 6.2.115 | | |
| -- Meter Zone Time Limit | \$45.00 | SLMC 6.2.120 | | |
| -- Private Property Storage | \$116.00 | SLMC 6.4.400 | | |
| -- Failure to Abate from Private Property | \$116.00 | SLMC 6.4.405 | | |
| --Truck Route Violation for parked and moving trucks | \$125.00 | SLMC 6.7.210 | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|---|--|--------------|-------------|
| POLICE DEPARTMENT (continued) | | | | |
| -- Parking on or blocking a Crosswalk | \$60.00 | CVC 22500(b) | | |
| -- Parking in front of a driveway | \$60.00 | CVC 22500(e) | | |
| -- Parking on a sidewalk | \$60.00 | CVC 22500(f) | | |
| -- Double Parking | \$60.00 | CVC 22500(h) | | |
| -- Parking over 18" from curb | \$60.00 | CVC 22502(a) | | |
| -- Parking within 15 feet of fire hydrant | \$60.00 | CVC 22514 | | |
| -- Parking within 7-1/2 feet of railroad track | \$60.00 | CVC 22521 | | |
| -- Abandoned vehicle | \$300.00 | CVC 22523(a) | | |
| --Electric Vehicle Charging Station (EVCS) Parking Stall | \$45.00 | SLMC 6.2.405 | | |
| 25 Traffic Control: | | | | |
| -- Driving over or across newly laid pavement, surfacing, painting | \$75.00 | SLMC 6.1.240 | | |
| -- Driving over any street barrier, sign, marker for closed street | \$75.00 | SLMC 6.1.245 | | |
| -- Unauthorized placement of barrier or sign | \$50.00 | SLMC 6.1.255 | | |
| -- Unlawful riding of skateboard, roller-skates, coasters, toy vehicles or similar device on undesignated City Property | \$50.00 | SLMC 6.1.265 | | |
| -- Unlawful for operator to drive across property not intended for use as a public right of way as means of effecting shortened route | \$50.00 | SLMC 6.1.285 | | |
| -- Refusal or failure to comply with Police Officer/Parking Aide's traffic control instructions | \$100.00 | SLMC 6.1.300 | | |
| -- Failure to remove ignition key from unattended vehicle | \$50.00 | SLMC 6.1.830 | | |
| 26 Commercial Enforcement: | | | | |
| a. Transportation Permit Violation - No Permit | \$200.00 | SLMC 6-8-110 | | |
| b. Transportation Permit - Annual | \$90.00 | SLMC 6-8-110 & 6-8-115 | | |
| c. Transportation Permit - Repetitive | \$90.00 | SLMC 6-8-110 & 6-8-115 | | |
| d. Transportation Permit - Single Trip Only | \$16.00 | SLMC 6-8-110 & 6-8-115 | | |
| e. Overweight Vehicle Permit Violation - No Permit | \$100.00 | SLMC 6-9-110 | | |
| f. Overweight Vehicle Permit - Annual | \$200.00 | SLMC 6-9-110 & 6-9-125 | | |
| 27 Special Event/Oversized Loads requiring Police special services | Direct costs (4) | | | |
| 28 Municipal Code Violations: | | SLMC 1-12-200 (c) | | |
| a. 1st Violation | \$100.00 | | | |
| b. 2nd Violation | \$200.00 | | | |
| c. 3rd Violation (treated as a misdemeanor) | \$1,000.00 | | | |
| 29 Peddler/ Solicitor/ Itinerant Merchant | \$32.00 - fingerprint & background check \$20.00 - Police Dept. Administrative Fee | SLAC 6-4-100 | | |
| 30 Curfew Violations: | | SLMC 1.12.140, 4.1.305, 4.1.310, 4.1.320 | | |
| a. 1st Violation | \$50.00 | | | |
| b. 2nd Violation within 12months of first violation | \$100.00 | | | |
| c. 3rd Violation and additional offenses within 12 months of the 2nd violation | \$200.00 | | | |
| POLICE DEPARTMENT - Community Standards Division | | | | |
| 1 Second Inspection/Notice of Violation | \$110.00 plus Direct Costs (4) | SLMC 3.1.100-210 | | |
| 2 Third Inspection/Notice to Abate or Notice of Pending Citation | \$110.00 plus Direct Costs (4) | | | |
| 3 Citation or Administrative Hearing | \$325.00 plus Direct Costs (4) | | | |
| 4 Each Additional Hour | \$50.00/hr. plus Direct Costs (4) | | | |
| 5 Legal Fees for Administrative Hearings and Judicial Actions | \$110.00/hr. plus Direct Costs (4) | | | |
| 6 Storage of Illegal signs | \$100 for up to 4 months | SLMC 4.13.110 | | |
| (4) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.8% for indirect overhead charges and 52.2% for staff support charges. | | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|---|-----------|--------------|---|
| PUBLIC WORKS SERVICES DEPARTMENT | | | | |
| 1 Equipment Rental: | Rental Rates are based on current replacement value of \$10 for every \$20,000 vehicle value. | | | |
| Aerial Lift - Large | \$74.50 | | | |
| Aerial Lift - Small | \$54.50 | | \$ 58.50 | All Equipment Rental rate increases based on FY20 replacement costs |
| Asphalt Grinder | \$55.00 | | | |
| Backhoe | \$41.00 | | | |
| Cargo Body | \$21.50 | | | |
| CCTV Truck | \$99.00 | | | |
| Chipper, Brush | \$12.50 | | \$ 21.00 | All Equipment Rental rate increases based on FY20 replacement costs |
| Compressor, Air | \$9.00 | | | |
| Crane Truck | \$83.00 | | | |
| Dump Truck/Diesel, 5/8 yd. | \$47.00 | | | |
| Dump Truck, 2 yd. | \$18.50 | | | |
| Dump Truck, 3 axle | \$62.50 | | | |
| Fifth Wheel Tractor | | | \$ 106.50 | NEW FEE |
| Fork Lift | \$10.50 | | | |
| Loader | \$80.00 | | | |
| Man Lift | \$38.00 | | | |
| Patch Truck | \$66.00 | | \$ 140.50 | All Equipment Rental rate increases based on FY20 replacement costs |
| Pickup Truck | \$17.00 | | | |
| Rodder | \$172.00 | | | |
| Roller | \$35.50 | | | |
| Root Pruner | \$16.00 | | | |
| Sedan | \$10.00 | | \$ 11.00 | All Equipment Rental rate increases based on FY20 replacement costs |
| Sewer Truck | \$115.00 | | | |
| Spray Emulsion Rig | \$6.00 | | | |
| Spreader, Asphalt Box | \$25.50 | | | |
| Street Sweeper | \$113.00 | | \$ 137.50 | All Equipment Rental rate increases based on FY20 replacement costs |
| Street Sweeper, light | \$22.75 | | \$ 24.00 | All Equipment Rental rate increases based on FY20 replacement costs |
| Stump Cutter | \$28.00 | | | |
| Tractor | \$7.50 | | | |
| Tractor Loader | \$16.25 | | | |
| Trailer | | | \$ 8.50 | NEW FEE |
| Trash Truck | \$54.50 | | | |
| Trencher | \$12.00 | | | |
| Utility Van | \$36.50 | | | |
| Van | \$16.50 | | | |
| Water Tank Truck | \$46.50 | | | |
| 2 Emergency Call-Out: | | | | |
| A. Administration fee | \$100.00 | | | |
| B. City Personnel Charges | Direct Costs (1) | | | |
| 3 Parking Meter Rates: | | | | |
| A. Three Hour Meters (Zone 1) | | | | |
| --10 minutes | \$0.25 | | | |
| --20 minutes | \$0.50 | | | |
| --30 minutes | \$0.75 | | | |
| --40 minutes | \$1.00 | | | |
| --50 minutes | \$1.25 | | | |
| --60 minutes | \$1.50 | | | |
| B. Three Hour Meters (Zone 2) | | | | |
| --20 minutes | \$0.25 | | | |
| --40 minutes | \$0.50 | | | |
| --60 minutes | \$0.75 | | | |
| C. 30 Minute Meters | | | | |
| --10 minutes | \$0.25 | | | |
| --20 minutes | \$0.50 | | | |
| --30 minutes | \$0.75 | | | |
| D. Electric Vehicle Charging Station (EVCS) | | | | |
| -- First 4 hours | \$1.00/hour | | | |
| -- For fifth (5th) and successive hours during the hours of 6:00 a.m. to 4:00 p.m., Monday through Friday, except for holidays | \$5.00/hour | | | |
| -- For fifth (5th) and successive hours on weekends and holidays and during the hours of 4:00 p.m. to 6:00 a.m. Monday through Friday | \$1.00/hour | | | |
| 4 BBQ Rental | \$150.00/day | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|--|--|---------------|--------------|--|
| PUBLIC WORKS SERVICES DEPARTMENT - (continued) | | | | |
| 5 Tree Planting: | | | | |
| New Tree | \$100.00 | | | |
| Concrete Cutout (up to 4' x 4') | \$50.00 | | | |
| 6 Barricades: | | | | |
| Block Party Deposit | \$100.00 for 8; \$34.00/each additional | | | |
| Block Party Drop-off and Pickup Services | \$60.00 | | | |
| Unreturned Barricades | \$34.00 each | | | |
| 7 Shopping Cart Fee | \$21.00 | SLMC 4.19.125 | | |
| 8 Solid Waste & Recycling Receptacles: | | | | CHANGED DESCRIPTION |
| Diversion Plan (formerly Waste Management Plan) | | | \$ 107.00 | FEE MOVED FROM ENVIRONMENTAL SERVICES, INCREASED 3% CPI |
| Plan Review | | | \$ 162.00 | FEE MOVED FROM ENVIRONMENTAL SERVICES, INCREASED 3% CPI |
| Receptacles: | | | | ADDED SUB-TITLE |
| Receptacle Deposit for Community Events | \$300 for 15; \$60.00 each additional | | | |
| Unreturned Receptacles | \$60 each | | | |
| Receptacle Cleaning | \$100.00 | | | |
| PUBLIC WORKS SERVICES DEPARTMENT - Marina | | | | |
| San Leandro Marina: | | | | |
| A. Miscellaneous Rates | | | | |
| --Security Live Aboard Permit | \$188.36 per month | | \$ 194.60 | 3.31% CPI rounded to the nearest tenth |
| --Towing | \$100.00 per hour – with a ½ hour minimum | | | |
| --Pumping | 100.00 per hour – with a ½ hour minimum | | | |
| --Mooring Line Replacement | \$10.00 per line | | | |
| --Lien Charge | \$108.00 per occurrence (maximum permitted by State Law) | | | |
| --Lien Processing Charge | \$92.00 per occurrence | | \$ 160.00 | recover costs charged by consultant |
| --Electronic Key Purchase | \$20.00 | | | |
| --Impound Rates | \$30.00 per day | | | |
| B. Berth Rental Rates: | <u>Monthly Rental</u> | | | |
| -- Open Berths: | \$9.30 per foot | | \$ 9.60 | 3.31% CPI rounded to the nearest tenth |
| 24 ft. length | \$223.20 per month | | \$ 230.40 | 3.31% CPI rounded to the nearest tenth |
| 28 ft. length | \$260.40 per month | | \$ 268.80 | 3.31% CPI rounded to the nearest tenth |
| 32 ft. length | \$297.60 per month | | \$ 307.20 | 3.31% CPI rounded to the nearest tenth |
| 36 ft. length | \$334.80 per month | | \$ 345.60 | 3.31% CPI rounded to the nearest tenth |
| 40 ft. length | \$372.00 per month | | \$ 384.00 | 3.31% CPI rounded to the nearest tenth |
| 44 ft. length | \$409.20 per month | | \$ 422.40 | 3.31% CPI rounded to the nearest tenth |
| 48 ft. length | \$446.40 per month | | \$ 460.80 | 3.31% CPI rounded to the nearest tenth |
| 60 ft. length | \$558.00 per month | | \$ 576.00 | 3.31% CPI rounded to the nearest tenth |
| -- Covered Berths: | \$12.10 per foot | | \$ 12.50 | 3.31% CPI rounded to the nearest tenth |
| 40 ft. length | \$484.00 per month | | \$ 500.00 | 3.31% CPI rounded to the nearest tenth |
| 48 ft. length | \$580.80 per month | | \$ 600.00 | 3.31% CPI rounded to the nearest tenth |
| 60 ft. length | \$726.00 | | \$ 750.00 | 3.31% CPI rounded to the nearest tenth |
| -- Late Rate | 10% of monthly rental rate per each month late | | | |
| C. Transient Berthing: | | | | |
| -- Under 30 ft. – 59 ft. length | \$20.00 per night | | | |
| -- 60 ft. length and up | \$40.00 per night | | | fee reflected on correct line item |
| D. Boat Launch Ramp Rates: | \$40.00 per night | | | fee in wrong line item |
| - Daily | \$10.00 | | | |
| - Annual | \$100.00 | | | |
| E. Post-Office-Box Rate | \$10.00 per box per month | | | PO boxes no longer available |
| E. F. Dry Storage Rate | \$75.00 per space per month | | \$ 77.50 | 3.31% CPI rounded to the nearest tenth |
| (1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges. | | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|------------------------------------|-----------------------------------|----------------------------------|--|
| PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Section | | | | |
| 1 Hazardous Materials Storage | | SLMC 3-3-300 | | |
| A. Annual fees for storage of combustible liquids, corrosives, flammable gases, flammable liquids, flammable solids, nonflammable gases, organic peroxides, other regulated materials, oxidizers, poisonous gasses, poisonous materials (1) | Quantity Range 1 \$ 128.00 | | Quantity Range 1 \$132.00 | Increase by 3.31% CPI rounded to whole dollar |
| | Quantity Range 2 \$257.00 | | Quantity Range 2 \$266.00 | Increase by 3.31% CPI rounded to whole dollar |
| | Quantity Range 3 \$370.00 | | Quantity Range 3 \$382.00 | Increase by 3.31% CPI rounded to whole dollar |
| | Quantity Range 4 \$483.00 | | Quantity Range 4 \$499.00 | Increase by 3.31% CPI rounded to whole dollar |
| | Quantity Range 5 \$603.00 | | Quantity Range 5 \$623.00 | Increase by 3.31% CPI rounded to whole dollar |
| B. Annual Fees for Storage of Radioactive Materials -(4) | \$178.00 | | \$184.00 | Increase by 3.31% CPI rounded to whole dollar |
| C. Aboveground Tank Installation Permit (2) | | | | |
| First Tank | \$941.00 | | \$972.00 | Increase by 3.31% CPI rounded to whole dollar |
| Each Additional | \$314.00 | | \$324.00 | Increase by 3.31% CPI rounded to whole dollar |
| D. APSA Facility Annual Fee | | | | |
| Qualified Facility (Tier I/Tier II) | \$157.00 | | \$162.00 | Increase by 3.31% CPI rounded to whole dollar |
| Non-Qualified Facility (full SPCC) | \$276.00 | | \$285.00 | Increase by 3.31% CPI rounded to whole dollar |
| 2 Accidental Release Program: | | SLMC 3-3-300 | | |
| Additional Review by City Staff | \$157.00/hour | | \$162.00/hour | Increase by 3.31% CPI rounded to whole dollar |
| Additional Review by third party | Direct Costs plus 10% | | Direct Costs + 10% | Increase by 3.31% CPI rounded to whole dollar |
| Annual Fee: | | | | |
| Program 1 | \$612.00 | | \$632.00 | Increase by 3.31% CPI rounded to whole dollar |
| Program 2 | \$796.00 | | \$822.00 | Increase by 3.31% CPI rounded to whole dollar |
| Program 3 | \$1,032.00 | | \$1,066.00 | Increase by 3.31% CPI rounded to whole dollar |
| Program 4 | \$1,549.00 | | \$1,600.00 | Increase by 3.31% CPI rounded to whole dollar |
| 3 Underground Hazardous Materials Storage | | SLMC 3-3-300 | | |
| A. Annual Operating Permit: Each Tank | \$135.00 | | \$139.00 | Increase by 3.31% CPI rounded to whole dollar |
| B. New Tank Installation (2) | | | | |
| First Tank | \$2,822.00 | | \$2,915.00 | Increase by 3.31% CPI rounded to whole dollar |
| Each Additional | \$314.00 | | \$324.00 | Increase by 3.31% CPI rounded to whole dollar |
| C. Tank Removal, Repair, Alterations (2) | | | | |
| First Tank | \$1,568.00 | | \$1,620.00 | Increase by 3.31% CPI rounded to whole dollar |
| Each Additional | \$250.00 | | \$258.00 | Increase by 3.31% CPI rounded to whole dollar |
| D. Minor Repairs and Alterations Hourly Rate | \$157.00/hour | | \$162.00/hour | Increase by 3.31% CPI rounded to whole dollar |
| 4 Hazardous Waste On-site Treatment: | | CA Health & Safety C | | |
| Annual Fees: | | | | |
| Permit-by-Rule | \$1,166.00 | | \$1,205.00 | Increase by 3.31% CPI rounded to whole dollar |
| Conditional Authorization | \$498.00 | | \$514.00 | Increase by 3.31% CPI rounded to whole dollar |
| Conditional Exempt | \$135.00 | | \$139.00 | Increase by 3.31% CPI rounded to whole dollar |
| 5 Hazardous Waste Generators | | CA Health & Safety C | | |
| A. Annual Fees for Generators of Hazardous Waste (3) | \$178.00 - CESQG | | \$184.00 - CESQG | Increase by 3.31% CPI rounded to whole dollar |
| | \$357.00 - SQG | | \$369.00 - SQG | Increase by 3.31% CPI rounded to whole dollar |
| | \$641.00 - LQG | | \$662.00 - LQG | Increase by 3.31% CPI rounded to whole dollar |
| | \$178.00 - UWG | | \$184.00 - UWG | Increase by 3.31% CPI rounded to whole dollar |
| | \$89.00 - CESQG 0 | | \$92.00 - CESQG0 | Increase by 3.31% CPI rounded to whole dollar |
| 6 CalEPA CUPA Surcharge Fee | As required by State of California | CA Health & Safety Code; Title 27 | | |
| 7 File Review : | | SLAC 6.4.100 | | |
| A. Photocopying | See City-Wide | | | |
| B. Copies of Site Lists | \$157.00/list | | | |
| 8 Plan Review : | | SLMC 3-3-100 | | |
| A. City Staff Hourly Rate | \$157.00/hr. | | \$162.00/hour | Increase by 3.31% CPI rounded to whole dollar |
| B. Outside Contractor | Direct Costs plus + 10% | | | |
| C. Recycling Program | \$467.00/hr | | | Moved to "8. Solid Waste & Recycling" |
| D. Waste Management Plan | \$404.00 | | | Moved to "8. Solid Waste & Recycling" |
| 9 Wastewater Pretreatment: | | | | No change for FY 21 in Section 9 |
| A. All Users | | SLMC 3-15-510 | | |
| Service Charge – Per Connection | | SLAC 12.5.110(e) | | |
| -- Weekly Activity | \$1,831.00 per month | | | |
| -- Semi-Monthly Activity | \$915.00 per month | | | |
| -- Monthly Activity | \$458.00 per month | | | |
| -- Bi-Monthly Activity | \$229.00 per month | | | |
| -- Quarterly Activity | \$153.00 per month | | | |
| -- Semi-Annual Activity | \$76.00 per month | | | |
| -- Annual Activity | \$38.00 per month | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|-------------------|---------------|---------------|---|
| PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Section (continued) | | | | |
| -- Biennial Activity | \$20.00 per month | | | |
| B. Service Users | | | | |
| Sampling Charge and Routine Analysis – Per Sample | | | | |
| -- Composite Samples (4) | \$1,064.00 | | | |
| -- Grab Samples (4) | \$440.00 | | | |
| -- Other Analyses | Cost + 10% | | | |
| Permit Fee (Triennial) | \$1,521.00 | | | |
| C. Compliance Users: | | | | |
| Sampling Charge – Per Sample | | | | |
| -- Composite Samples | \$915.00 | | | |
| -- Grab Samples | \$355.00 | | | |
| Lab Analysis | Cost + 10% | | | |
| Permit Fee (Triennial) | \$913.00 | | | |
| D. Violation Follow-Up: | | | | |
| -- Composite Samples | \$1,515.00 | | | |
| -- Grab Samples | \$955.00 | | | |
| -- Other Analyses | Cost + 10% | | | |
| E. Special Discharge Permit (Annual) | \$913.00 | | | |
| 10 Miscellaneous Services : | | | | |
| A. Site Visits (No Sampling) | \$314.00 | | | |
| B. City Staff | \$157 per hour | | \$ 162 | <i>CPI Rounded to the nearest whole dollar</i> |
| C. Pollution Prevention Permit | \$235.00 per year | SLMC 3-14-520 | <i>Delete</i> | <i>Does not exist</i> |
| D. Facility Stormwater Inspection Fee | \$204.00 | | <i>Delete</i> | <i>If needed, may be billed as Site Visit or hourly</i> |
| (1) Quantity Range 1 Less than or equal to 500 pounds, 55 gallons, or 2,000 cubic feet at STP. | | | | |
| Quantity Range 2 Greater than 500 pounds, 55 gallons, or 2,000 cubic feet at STP, but less than or equal to 5,000 pounds, 550 gallons or 20,000 cubic feet at STP, respectively. | | | | |
| Quantity Range 3 Greater than 5,000 pounds, 550 gallons, or 20,000 cubic feet at STP, but less than or equal to 50,000 pounds, 5,500 gallons or 200,000 cubic feet at STP, respectively. | | | | |
| Quantity Range 4 Greater than 50,000 pounds, 5,500 gallons, or 200,000 cubic feet at STP, but less than or equal to 500,000 pounds, 55,000 gallons, or 2,000,000 cubic feet at STP, respectively. | | | | |
| Quantity Range 5 Greater than 500,000 pounds, 55,000 gallons, or 2,000,000 cubic feet at STP. | | | | |
| (2) Includes plan review, field inspections, and permit processing. Additional time will be charged at the current hourly rate. | | | | |
| (3) CESQG – Conditionally Exempt Small Quantity Generator – less than 100 kilograms of hazardous waste per month. | | | | |
| SQG – Small Quantity Generator – more than or equal to 100 kilograms but less than 1,000 kilograms of hazardous waste per month. | | | | |
| LQG – Large Quantity Generator – more than or equal to 1,000 kilograms of hazardous waste per month | | | | |
| UWG – Universal Waste Generator | | | | |
| CESQG 0 – Zero waste count due to onsite treatment and/or recycling resulting in off-site shipment not counted as hazardous waste. | | | | |
| (4) Includes lab analysis for service charge parameters | | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|----------------------------|-----------|-----------------------------------|--|
| PUBLIC WORKS SERVICES DEPARTMENT – Waste Water Discharge Fees | | | | |
| 1 Monthly User Charges | | | | |
| A. For Classification A Users (Residential): | | | | |
| · Single-Family Unit | \$37.00 Each | | \$38.80 Each | <i>~5% Individual fee increases may vary slightly.</i> |
| · Multiple-Family Unit | \$26.10 Each | | \$27.40 Each | <i>~5% Individual fee increases may vary slightly.</i> |
| · Accessory Dwelling Unit | \$26.10 Each | | \$27.40 Each | <i>~5% Individual fee increases may vary slightly.</i> |
| B. For Classification B Users (Commercial & Institutional): | | | | |
| Connection | \$6.30 each | | \$6.70 Each | <i>~5% Individual fee increases may vary slightly.</i> |
| Commercial: | | | | |
| Auto Services | \$8.68/100 cubic feet | | \$9.11/100 Cubic Feet | <i>~5% Individual fee increases may vary slightly.</i> |
| Bakery, Wholesale | \$6.98/100 cubic feet | | \$7.33/100 Cubic Feet | <i>~5% Individual fee increases may vary slightly.</i> |
| Laundries | \$4.97/100 cubic feet | | \$5.22/100 Cubic Feet | <i>~5% Individual fee increases may vary slightly.</i> |
| Markets/Foods | \$8.52/100 cubic feet | | \$8.95/100 Cubic Feet | <i>~5% Individual fee increases may vary slightly.</i> |
| Mixed Use | \$7.24/100 cubic feet | | \$7.60/100 Cubic Feet | <i>~5% Individual fee increases may vary slightly.</i> |
| Restaurants | \$7.97/100 cubic feet | | \$8.47/100 Cubic Feet | <i>~5% Individual fee increases may vary slightly.</i> |
| All Other | \$3.92/100 cubic feet | | \$4.10/100 Cubic Feet | <i>~5% Individual fee increases may vary slightly.</i> |
| Institutional: | | | | |
| Schools | \$3.39/100 cubic feet | | \$3.62/100 Cubic Feet | <i>~5% Individual fee increases may vary slightly.</i> |
| C. For Classification C Users (Industrial & Other Large Users): | | | | |
| Loading Charge – based on the total discharge volumes for the billing period. | | | | |
| Connection | \$6.30 Each | | \$6.70 Each | <i>~5% Individual fee increases may vary slightly.</i> |
| Volume | \$3,315.00/million gallons | | \$3,481.00/million gallons | <i>~5% Individual fee increases may vary slightly.</i> |
| BOD (Biochemical oxygen demand) | \$459.00/thousand pounds | | \$481.00/thousand pounds | <i>~5% Individual fee increases may vary slightly.</i> |
| SS (Suspended solids) | \$769.00/thousand pounds | | \$816.00/thousand pounds | <i>~5% Individual fee increases may vary slightly.</i> |
| 2 Connection Fees | | | | |
| Dwelling units: | | | | |
| · Single-Family Unit | \$3,920.00 Each | | \$3,988.00 Each | <i>1.74% rounded to whole dollar</i> |
| · Multiple-Family Unit | \$3,270.00 Each | | \$3,327.00 Each | <i>1.74% rounded to whole dollar</i> |
| · Accessory Dwelling Unit | \$3,270.00 Each | | \$3,327.00 Each | <i>1.74% rounded to whole dollar</i> |
| Converting an existing apartment building to condominium units | \$179/Unit | | | No change |
| Non-residential users shall be assessed connection fees based on the estimated average day of their peak month discharge according to the unit cost schedule below: | | | | |
| Volume | \$22.02/gallons per day | | \$22.40/gallons per day | <i>1.74% rounded to whole dollar</i> |
| BOD (Biochemical oxygen demand) | \$938.00/pounds per day | | \$954.00/pounds per day | <i>1.74% rounded to whole dollar</i> |
| SS (Suspended solids) | \$993.00/pounds per day | | \$1,010.00/pounds per day | <i>1.74% rounded to whole dollar</i> |
| A connection fee adjustment may be made at the end of one year of service for all non-residential users to reflect the actual wastewater discharge based on monitored wastewater discharged or metered water usage adjusted for volume not discharged to the sanitary sewer system. If the estimated wastewater discharge is low, an additional connection fee shall be assessed. If the estimated wastewater discharge is high, the City shall issue a refund to the user. | | | | |

| Description | Current Fee | Reference | Proposed Fee | Explanation |
|---|---|-----------|-------------------------------------|-------------------------------|
| RECREATION AND HUMAN SERVICES DEPARTMENT | | | | |
| 1 Facility/Parks/Fields Rental Fees | | | | |
| USERS are classified into the following groups for the purpose of determining applicable fees and charges. | | | | |
| -- Group Eligibility A: | Programs administered by or for the City of San Leandro. | | | |
| -- Group Eligibility B:* | San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents. | | | |
| -- Group Eligibility C:* | Non-San Leandro Non-profit organizations which serve San Leandro residents. | | | |
| -- Group Eligibility D: | San Leandro resident using the facility for private purposes. | | | |
| -- Group Eligibility E: | Non-resident individuals using the facility for private purposes | | | |
| -- Group Eligibility F: | San Leandro businesses with company facility located within San Leandro city limits. | | | |
| -- Group Eligibility G: | Non San Leandro businesses, commercial groups and non-profit organizations. | | | |
| * Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays. | | | | |
| Rental fees are determined by group eligibility and facility used. Operational costs, setup & cleanup time, minimum rental hours, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour. | | | | |
| A. Facilities | | | | |
| Marina Community Center: | | | MARINA COMMUNITY CENTER FEES | |
| Patio Conference Room | Hourly Rental Rate | N/A | \$12 | \$12 \$40 \$61 \$61 \$71 |
| Multipurpose Room A, B, C, Thunderbolt Room | Hourly Rental Rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |
| Kitchen (Flat Rate) | Flat Rate Coincides with Duration of Room Rental | N/A | \$100 | \$100 \$100 \$150 \$150 \$175 |
| Kitchen (Hourly Rate) | Hourly Rental Rate - for hours used in addition to the flat rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |
| Titan Auditorium | Hourly Rental Rate | N/A | \$58 | \$58 \$175 \$263 \$263 \$306 |
| Senior Community Center: | | | SENIOR COMMUNITY CENTER FEES | |
| Main Hall | Hourly Rental Rate | N/A | \$58 | \$58 \$175 \$263 \$263 \$306 |
| 1/2 Main Hall A (Not Available on Saturday) | Hourly Rental Rate | N/A | \$30 | \$30 \$93 \$140 \$140 \$163 |
| 1/2 Main Hall B (Not Available on Saturday) | Hourly Rental Rate | N/A | \$30 | \$30 \$93 \$140 \$140 \$163 |
| Kitchen (flat rate) | Flat Rate Coincides with duration of Room Rental | N/A | \$100 | \$100 \$100 \$150 \$150 \$175 |
| Kitchen (Hourly Rate) | Hourly Rental Rate - for hours used in addition to the flat rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |
| Activities Room | Hourly Rental Rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |
| Meeting Room C | Hourly Rental Rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |
| Meeting Room D | Hourly Rental Rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |
| Arts & Crafts Room | Hourly Rental Rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |
| Health & Fitness Room | Hourly Rental Rate | N/A | \$30 | \$30 \$96 \$140 \$140 \$163 |
| Computer Lab | Hourly Rental Rate | N/A | \$40 | \$40 \$120 \$175 \$175 \$204 |
| Halcyon Park Building | Hourly Rental Rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |
| Washington Manor Park Building | Hourly Rental Rate | N/A | \$24 | \$24 \$65 \$96 \$96 \$112 |

| Description | Current Fee | Reference | Proposed Fee | Explanation | | | | | |
|---|--|--------------|--------------|-------------|------|------|------|-------|--|
| RECREATION AND HUMAN SERVICES DEPARTMENT (continued) | | | | | | | | | |
| Additional Fees for Facility Rentals: | (Fees are the same for all categories) | | | | | | | | |
| Opening/Closing Fee (when needed) | \$35 | | | | | | | | |
| Liability Insurance | Fees determined for each use. | | | | | | | | |
| San Leandro Police Dept. Security | Fee determined by current overtime rates for police personnel. | | | | | | | | |
| Private Vendor Security | Fee determined by current hourly rates, nature of event, and number of participants. | | | | | | | | |
| Meeting Room Damage Deposit | Titan Auditorium \$625; All Other Rooms \$125 | | | | | | | | |
| Overtime Fee | Reservations that exceed the scheduled rental time may be billed at twice the hourly rental rate applicable to their applicable room for additional time used. | | | | | | | | |
| Change/Amendment Fee | Changes to reservations (date/time/location) made within 30 days of the rental date will be charged a \$25 administrative fee. | | | | | | | | |
| <u>Cancellation Policy for Facilities:</u> | | | | | | | | | |
| If cancelled more than 60 days prior to event: | Full refund of deposit and fees minus a \$25 administrative fee | | | | | | | | |
| If cancelled between 60 days and 30 days prior to event: | Forfeit full damage deposit. | | | | | | | | |
| If cancelled between 30 days and 10 days prior to event: | Forfeit full damage deposit and one half (1/2) of all fees collected. | | | | | | | | |
| If cancelled less than 10 days prior to event: | Forfeit all deposits and fees collected. | | | | | | | | |
| B. Parks | | | | | | | | | |
| | | PARK DAY FEE | | | | | | | |
| | | A | B* | C* | D | E | F | G | |
| <u>Capacity - Under 40</u> | | | | | | | | | |
| Bonaire Park - Area 5 | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Cherry Grove Park - Areas 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12 | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Grover Cleveland Park - Front Area, Playground Area | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Halcyon Park - Areas 2, 3, and 4 | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Marina Park - Areas 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, and 18 | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Mulford Point Areas 1, 2, 3, and 4 | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Memorial Park - Rear Area* | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Root Park | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Siempre Verde Park, Areas 1 and 2 | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Stenzel Park - Areas 1, 2, and 3 | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |
| Washington Manor Park - Areas 2, 3, 4, 5, 6*, 7, and 8* | | N/A | N/A | N/A | \$60 | \$90 | \$90 | \$105 | |

| Description | Current Fee | Reference | PARK DAY FEE | | | | | | Proposed Fee | Explanation |
|---|-------------|-----------|--------------|-----|-----|-------|-------|-------|--------------|-------------|
| RECREATION AND HUMAN SERVICES DEPARTMENT (continued) | | | | | | | | | | |
| B. Parks (continued) | | | | | | | | | | |
| Capacity 40-75 | | | | | | | | | | |
| | | | A | B* | C* | D | E | F | G | |
| Bonaire Park - Pods 1 & 2* and Pods 3 & 4* | | | N/A | N/A | N/A | \$136 | \$205 | \$205 | \$239 | |
| Cherry Grove Park - Area 2 | | | N/A | N/A | N/A | \$136 | \$205 | \$205 | \$239 | |
| Floresta Park - Lawn Area*, Playground Area* | | | N/A | N/A | N/A | \$136 | \$205 | \$205 | \$239 | |
| Halcyon Park - Areas 1* and 5* | | | N/A | N/A | N/A | \$136 | \$205 | \$205 | \$239 | |
| Marina Park - Heron Area, Mallard Area*, Behind Seagull Area, and Area 19 (Pescadero Point) | | | N/A | N/A | N/A | \$136 | \$205 | \$205 | \$239 | |
| Memorial Park - Front Area* | | | N/A | N/A | N/A | \$136 | \$205 | \$205 | \$239 | |
| Thrasher Park* | | | N/A | N/A | N/A | \$136 | \$205 | \$205 | \$239 | |
| Toyon Park* | | | N/A | N/A | N/A | \$136 | \$205 | \$205 | \$239 | |
| Capacity 75-150 | | | | | | | | | | |
| Bonaire Park - All Pods* | | | N/A | N/A | N/A | \$190 | \$287 | \$287 | \$335 | |
| Chabot Park* | | | N/A | N/A | N/A | \$190 | \$287 | \$287 | \$335 | |
| Marina Park - Otter Area*, All Mulford Point Area | | | N/A | N/A | N/A | \$190 | \$287 | \$287 | \$335 | |
| Washington Manor Park - Area 1* | | | N/A | N/A | N/A | \$190 | \$287 | \$287 | \$335 | |
| Capacity 150+ | | | | | | | | | | |
| Marina Park - Seagull Area* | | | N/A | N/A | N/A | \$245 | \$368 | \$368 | \$430 | |
| Additional Fees for Parks: | | | | | | | | | | |
| Park Special Event Fee (Groups 350+) | \$250 | | | | | | | | | |
| Vehicle Access Fee for Permitted Parks Only: Allows permitted vehicles to load and unload within the park | \$30 | | | | | | | | | |
| Overcapacity Fee: Allows for estimated attendance to exceed the set capacity for a picnic area. Attendance cannot exceed double the set capacity. | \$25 | | | | | | | | | |
| Inflatable Fee | \$5 | | | | | | | | | |
| Cancellation Fee: A non-refundable fee will be charged for changes or cancellations within 30 days. | \$25 | | | | | | | | | |
| * Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays | | | | | | | | | | |

| Description | Current Fee | Reference | | | | | | | Proposed Fee | Explanation |
|---|-----------------------------------|-----------|---------|-------|-------|---------|---------|---------|--------------|-------------|
| RECREATION AND HUMAN SERVICES DEPARTMENT (continued) | | | | | | | | | | |
| C. Pools | | | | | | | | | | |
| All Facility Buy-Outs, must provide own pool insurance or purchase through Gales Creek (inquire when reserving pool) | | | | | | | | | | |
| SAN LEANDRO BOYS & GIRLS CLUB POOL | | | | | | | | | | |
| San Leandro Boys & Girls Club Pool Buy Outs: | | A | B | C | D | E | F | G | | |
| -- 1 to 75 Participants | 90 Minute Rate | N/A | \$90 | \$90 | \$90 | \$135 | \$135 | \$158 | | |
| -- 76 to 99 Participants | 90 Minute Rate | N/A | \$140 | \$140 | \$140 | \$210 | \$210 | \$245 | | |
| -- More than 100 Participants | 90 Minute Rate | N/A | \$180 | \$180 | \$180 | \$270 | \$270 | \$315 | | |
| FARRELLY POOL | | | | | | | | | | |
| Farrelly Pool Buy Outs: | | A | B | C | D | E | F | G | | |
| -- Party Package-Space for 3hours and the per person rate; Maximum capacity 40 people per area | 3 Hour Rate | N/A | \$110 | \$110 | \$110 | \$166 | \$166 | \$192 | | |
| -- Area A and B (additional per person fee required) | 3 Hour Rate | N/A | \$60 | \$60 | \$60 | \$90 | \$90 | \$106 | | |
| -- Whole Facility Buy-out (1-150) | 2 Hour Rate | N/A | \$671 | \$671 | \$671 | \$991 | \$991 | \$1,151 | | |
| -- Whole Facility Buy-out (151-300) | 2 Hour Rate | N/A | \$991 | \$991 | \$991 | \$1,471 | \$1,471 | \$1,711 | | |
| -- Whole Facility Buy-out (1-150) ADDITIONAL HOURS | Additional Hours - 60 Minute Rate | N/A | \$335 | \$335 | \$335 | \$495 | \$495 | \$575 | | |
| -- Whole Facility Buy-out (151-300) ADDITIONAL HOURS | Additional Hours - 60 Minute Rate | N/A | \$409 | \$409 | \$409 | \$606 | \$606 | \$705 | | |
| SAN LEANDRO FAMILY AQUATICS CENTER | | | | | | | | | | |
| San Leandro Family Aquatic Center Buy Outs: | | A | B | C | D | E | F | G | | |
| -- Event Room-No Pool Usage & Non-Rec Swim hours; Max. capacity=40 seated,70 standing | 60 Minute Rate | N/A | \$76 | \$76 | \$76 | \$114 | \$114 | \$133 | | |
| -- Party Package-Space for 3hours and the per person rate; Maximum capacity 40 people per area: | | | | | | | | | | |
| ---- Event Room (additional per person entrance fee required) | 3 Hour Rate | N/A | \$300 | \$300 | \$300 | \$390 | \$390 | \$436 | | |
| ---- Areas A, B and C (additional per person entrance fee required) | 3 Hour Rate | N/A | \$250 | \$250 | \$250 | \$340 | \$340 | \$386 | | |
| -- Whole Facility Buy Out (1-150) | 2 Hour Rate | N/A | \$671 | \$671 | \$671 | \$991 | \$991 | \$1,151 | | |
| -- Whole Facility Buy Out (151-300) | 2 Hour Rate | N/A | \$991 | \$991 | \$991 | \$1,471 | \$1,471 | \$1,711 | | |
| -- Whole Facility Buy Out (1-150) ADDITIONAL HOURS | Additional Hours - 60 Minute Rate | N/A | \$335 | \$335 | \$335 | \$495 | \$495 | \$575 | | |
| -- Whole Facility Buy Out (151-300) ADDITIONAL HOURS | Additional Hours - 60 Minute Rate | N/A | \$409 | \$409 | \$409 | \$606 | \$606 | \$705 | | |
| D. Field / Facility Rentals | | | | | | | | | | |
| A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than three (3) practices or games must have insurance. Arrangements must be made when reserving the facility. Participants must comply with any and all regulations as established by the City of San Leandro. Field fees are for each 1 Hour use period. | | | | | | | | | | |
| Damage Deposit: | | | | | | | | | | |
| Stenzel #1- 4, Washington Manor Middle School Soccer & Softball Field, Thrasher Park Field, Muir Soccer Field, Washington Manor Park #1 & #2 | \$300.00 per season | | | | | | | | | |
| San Leandro Ball Park | \$500.00 per season | | | | | | | | | |
| Field Rental: | | | | | | | | | | |
| FIELD RENTAL | | | | | | | | | | |
| Category B User Groups/Organizations: | | A | B | C | D | E | F | G | | |
| SL Youth Organizations (Field Only) | Hourly Rate | N/A | \$5.00 | N/A | N/A | N/A | N/A | N/A | | |
| -- Add lights (additional to field rental fee) | Hourly Rate | N/A | \$7.00 | N/A | N/A | N/A | N/A | N/A | | |
| --Add field preparation, with bases (additional to field rental fee)** | Day Rate | N/A | \$34.00 | N/A | N/A | N/A | N/A | N/A | | |
| --Add Scorebooth (additional to field rental fee) | Day Rate | N/A | \$20.00 | N/A | N/A | N/A | N/A | N/A | | |
| -- Kitchen Fee (additional to field rental fee) | Day Rate | N/A | \$30.00 | N/A | N/A | N/A | N/A | N/A | | |
| **Only charged after both a verbal and written warning have been issued, and compliance with requirements is still not being met | | | | | | | | | | |

| Description | Current Fee | Reference | Proposed Fee | | | | | | | Explanation |
|---|---------------------|-----------|---------------------------|-------|-------|-------|-------|-------|---|-------------|
| RECREATION AND HUMAN SERVICES DEPARTMENT (continued) | | | | | | | | | | |
| D. Field / Facility Rentals (continued) | | | | | | | | | | |
| FIELD RENTAL | | | | | | | | | | |
| Category C thru G User Groups/Organizations: | | | A | B | C | D | E | F | G | |
| -- Field Rental | Hourly Rate | N/A | N/A | \$20 | \$20 | \$30 | \$30 | \$35 | | |
| -- Add lights (additional to field rental fee) | Hourly Rate | N/A | N/A | \$25 | \$25 | \$38 | \$38 | \$44 | | |
| -- Add field preparation with bases (additional to field rental fee) | Day Rate | N/A | N/A | \$37 | \$56 | \$56 | \$64 | \$64 | | |
| San Leandro Ball Park - (games only, no practice): | | | | | | | | | | |
| -- Field rental (with prep and bases) | Hourly Rate | N/A | N/A | \$54 | \$80 | \$80 | \$94 | \$94 | | |
| -- Add lights (additional to field rental fee) | Hourly Rate | N/A | N/A | \$25 | \$25 | \$38 | \$38 | \$44 | | |
| --Add score booth (additional to field rental fee) | Day Rate | N/A | N/A | \$20 | \$20 | \$32 | \$32 | \$36 | | |
| -- Kitchen Fee (additional to field rental, prep and bases) | Day Rate | N/A | N/A | \$30 | \$30 | \$32 | \$32 | \$36 | | |
| Tournament Fees: | | | | | | | | | | |
| Youth Rate | Per Day Per Field * | N/A | \$150 | \$150 | \$150 | \$225 | \$225 | \$263 | | |
| Adult Rate: | Per Day Per Field * | N/A | \$325 | \$325 | \$325 | \$488 | \$488 | \$569 | | |
| * Additional Fee: Current hourly staff cost if required for tournament | | | | | | | | | | |
| Soccer Fees: | | | | | | | | | | |
| Muir Soccer Field (games only), Washington Manor Middle School Soccer Field, McCartney Field, Stenzel Field, Washington Manor Park | | | | | | | | | | |
| <ul style="list-style-type: none"> All fields are available for youth play Adult Groups/Leagues may only play at Muir Soccer Field (games only). | | | | | | | | | | |
| SOCCER FEES | | | | | | | | | | |
| Category B User Groups/Organizations | | | A | B | C | D | E | F | G | |
| SL Youth Organizations | | | | | | | | | | |
| --Field Rental | Hourly Rate | N/A | \$10.00 | N/A | N/A | N/A | N/A | N/A | | |
| -- Add lights (additional to field rental) | Hourly Rate | N/A | \$7.00 | N/A | N/A | N/A | N/A | N/A | | |
| Category C thru G User Groups/Organizations | | | | | | | | | | |
| --Field Rental | Hourly Rate | N/A | N/A | \$37 | \$37 | \$56 | \$56 | \$64 | | |
| --Add Lights (Additional to field rental) | Hourly Rate | N/A | N/A | \$25 | \$25 | \$38 | \$38 | \$44 | | |
| E. Tennis Courts | | | | | | | | | | |
| A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than three (3) practices or games | | | | | | | | | | |
| -- Individual and League Play | | | \$9.00 per hour per court | | | | | | | |
| -- Tournament Play | | | \$9.00 per hour per court | | | | | | | |
| FOR ALL OTHER RECREATION FEES AND PROGRAMS, SEE THE CURRENT RECREATION PROGRAM GUIDE. | | | | | | | | | | |